

**PROPOSAL TO ESTABLISH A NEW NURSING EDUCATIONAL PROGRAM
BRAZOSPORT COLLEGE IN LAKE JACKSON, TEXAS
ASSOCIATE DEGREE NURSING EDUCATIONAL PROGRAM**

SUMMARY OF REQUEST:

Consider the Brazosport College (BC) proposal to establish a generic associate degree nursing educational program in Lake Jackson, Texas. The final revised version of the proposal was sent to members of the Board via computer disk. A Notice of Public Hearing has been posted (See Attachment One).

HISTORICAL PERSPECTIVE:

- In 1948 the voters in the Brazosport Independent School District elected to create the Brazosport Junior College District.
- The college's name was changed to Brazosport College in 1970.
- Brazosport College at Lake Jackson Vocational Nursing (VN) Education Program began in 1974.
- BC began the proposal process on August 22, 2007 when the first draft of a proposal to establish a professional nursing education program was received in the Board office.
- The Board staff completed the review of the proposal and suggested revisions to the proposal were discussed and sent to the program as well as a scheduled in house office conference.
- The final version of the proposal was received in the Board office on June 24, 2008 and the staff noted the comments provided to the program in the written review on June 17, 2008 have been addressed in the final version of the proposal.

SUMMARY OF THE PROPOSAL:

Overview:

- BC in Lake Jackson, Texas, is requesting to establish a generic associate degree nursing (ADN) educational program.
- The Texas Higher Education Coordinating Board (THECB) has approved BC to implement an Associate of Applied Science Degree Program in Nursing.
- The program proposes an initial enrollment in the ADN educational program up to twenty four (24) students.

Present and Anticipated Need for Program:

- Proposal included current and future evidence of numerous job openings for Registered Nurses (RNs) in the BC service area.
- Results from surveys of health care agencies in the area indicate a consistent need for RNs.

Potential Student Population:

- The proposal lists at least six (6) different sources of potential students.
- The results from different surveys indicate that a strong interest in the proposed program exists.

Impact on Existing Programs:

- Proposal states that there are no nursing programs located within twenty five (25) miles of the BC campus.
- Support letters from community health care agencies indicated that the facilities are willing to accommodate the proposed BC program.
- The proposed program will provide clinical learning experiences in a wide variety of health care facilities, including acute care, long term care, pediatric care, maternal/neonatal care, mental health care, emergency care, oncology, and rehabilitative care as indicated by the list in the proposal. The area health care facilities already are used by the VN program and are willing to provide clinical experiences for the proposed program.

Director and Faculty:

- The proposal identifies a prospective program director, Susan McCormick, PhD, RN, who is the author of the proposal.
- Two (2) individuals have been identified as full time faculty and two individuals qualified as prospective faculty who have entered into negotiations with BC.
- Faculty will cross teach courses and share clinical responsibilities.

Budget:

- The proposed budget includes salaries, secretarial support, supplies/ equipment, library resources, audiovisuals, and computers.
- The budget projections address the required elements of Rule 215.

Students:

- BC is compliant with The American With Disabilities Act.
- Information in the Student Handbook, regarding eligibility for licensure does include all the required information as cited in Rule 215.8(f).
- A receipt specifically listing the Board's eligibility information as cited in Rule 215.8(f) for students to sign acknowledging receipt of said eligibility information is present.

Program of Study:

- The proposed curriculum is well-developed and includes all required elements.
- The organization of the program and course sequencing utilizes a block curriculum.
- Library services are offered through a full service library with text and electronic services.

Total Program Evaluation:

- Two total program evaluation (TPE) plans are included in the proposal which address the required (9) applicable board areas.
- Numerical benchmarks are present for all areas of evaluation in the TPE.

SUMMARY OF THE SURVEY VISIT:

- The proposed director, assistant director and the administrative office specialist conducted a tour of the site and provided additional information to board visitors.
- Report of the survey visit is included in this document (See Attachment Two).
- There are no concerns from the survey visit with the exception of one recommendation for a resource area for nursing books for the students.

PROS AND CONS:

Pros:

- BC has been diligent in its efforts to formulate a satisfactory proposal to establish a new professional nursing education program addressing all requirements and receive approval from the Board. The school has responded to all suggestions by board staff for improvements to the facility and the proposed document.
- A proposed director and three (3) qualified faculty members have been identified for the proposed program. One additional faculty member and one clinical extender/lab instructor will be hired after program approval.
- The proposed director and faculty have current experience in nursing education.
- The proposed program of study/curriculum is well developed and addresses all required elements.
- Adequate clinical facilities for clinical learning experiences have been secured for the first cohort of twenty four (24) students.
- Adequate budget projections to operate the program to purchase additional durable and non durable equipment upon program approval and maintain the facilities, resources and services were included in the proposal.
- The program will utilize the established facilities, resources and services including skills labs, currently located at BC.
- The College received a \$70 million bond initiative for college expansion for Allied Health Building and Community Education. The nursing programs will be housed in the new building. Construction has begun in June 2008.

Cons:

- The library offers state of the art internet access to nursing data bases. However, during the tour of the library, it was found that there are limited book holdings for nursing.

STAFF RECOMMENDATION:

Move to approve a generic associate degree nursing educational program to be established by Brazosport College in Lake Jackson, Texas and grant the program Initial Approval status, issue following commendations and recommendation, as indicated in the attached letter (See Attachment Three).

**TEXAS BOARD OF NURSING
333 Guadalupe Street, Suite 3-460
Austin, Texas 78701-3942**

NOTICE OF PUBLIC HEARING

for

Consideration of a Proposal from Brazosport College

To Establish An

Associate Degree Nursing Program

at

Lake Jackson, Texas

Date and Time: July 17, 2008 at 11:00 a.m.

Place:

Hobby Building
333 Guadalupe Street
Tower 2, Room 225
Austin, Texas

The Board will hear testimony from individuals who wish to present information concerning the proposal. Written testimony will also be considered and should be received in the Board's office by July 10, 2008

Address written testimony to:

Katherine Thomas, MN, RN, Executive Director
Texas Board of Nursing
333 Guadalupe Street, Suite 3-460
Austin, Texas 78701-3942

**TEXAS BOARD OF NURSING
 SURVEY VISIT PROGRAM REPORT**
 Professional Nursing Educational Programs

NAME OF NURSING PROGRAM: Brazosport College in Lake Jackson, Texas

DEAN OR DIRECTOR: Susan McCormick, PhD, RN - Director of Health Sciences
 And Proposed Director of Program

DATE APPOINTED: After the program obtains Texas Board of Nursing (BON) approval

REASON FOR SURVEY: Visit the site to determine adequacy of facilities, resources, and services.

SITE VISIT: June 23, 2008

SURVEY VISITOR(S): Dorothy Joy, MSN, RN and Jan Hooper, PhD, RN

BON APPROVAL STATUS: NA OTHER ACCREDITATION: AGENCY: SACS

In this report the nursing program met standards and criteria unless otherwise indicated by narrative. Narrative in the Evidence column documents findings of pertinent data, outstanding performance, or deficiencies. Narrative in the Comments column includes recommendations or requirements to be met based on analysis of the survey visit

§215.11 Facilities, Resources, and Services	Evidence	Comments
(a) The governing institution shall be responsible for providing: (1) educational facilities, (2) resources, and (3) services which support the effective development and implementation of the nursing education program.	There is strong administrative and community support and commitment to the success of the program is apparent.	Criteria met
(b) The dean or director and faculty shall have adequate secretarial and clerical assistance to meet the needs of the program.	Addressed in the proposal. The visit to the site revealed that there is adequate secretarial and clerical assistance to meet the needs of the program.	Criteria met.

<p>(c) The physical facilities shall be adequate to meet the needs of the program in relation to the size of the faculty and the student body.</p> <p>(1) The dean or director shall have a private office.</p> <p>(2) Faculty offices shall be conveniently located and adequate in number and size to provide faculty with privacy for conferences with students and uninterrupted work.</p> <p>(3) Space for clerical staff, records, files, and equipment shall be adequate.</p> <p>(4) There shall be mechanisms which provide for the security of sensitive materials, such as examinations and health records.</p> <p>(5) Classrooms, laboratories, and conference rooms shall be conducive to learning and adequate in number, size, and type for the number of students and the educational purposes for which the rooms are used.</p>	<p>The site visit revealed that more than adequate physical facilities to meet the needs of the program are available.</p> <p>The facility has currently allotted private office space for the program director and each faculty member.</p> <p>The skills laboratory is equipped with ten (10) beds and bedside tables and seven (7) mannequins, other equipment and storage space for supplies and equipment. The skills laboratory will be shared by professional and vocational nursing program. Lab space is utilized by alternating days by respective programs. Approved equipment purchases have been made for the lab.</p>	<p>Criteria met.</p>
<p>(d) The learning resources, library, and departmental holdings shall be current, use contemporary technology appropriate for the level of the curriculum, and be sufficient for the size of the student body and the needs of the faculty.</p> <p>(1) Provisions shall be made for accessibility, availability, and timely delivery of information resources.</p> <p>(2) Facilities and policies shall promote effective use, i.e. environment, accessibility, and hours of operation.</p>	<p>Student will have access to an electronic library resource network, including several data bases. A comprehensive selection of nursing journal were available on data bases for student use.</p> <p>Additional instructional software sets will be purchased and available for student use.</p>	<p>Criteria met.</p>
<p>(e) Teaching aids shall be provided to meet the objectives of the program. Televisions, video recorders, overhead projectors are available for use in the classroom and a projector and computer have been ordered for use in the nursing classroom.</p>	<p>Computers are readily available for student use. Currently there are computer labs on campus with computers.</p>	<p>Criteria met.</p>
<p>(f) Adequate restrooms and lounges shall be provided convenient to the classroom.</p>	<p>There are adequate restrooms and lounge/rest areas for students throughout the building.</p>	<p>Criteria met.</p>

§215.12 Records and Reports		
<p>(a) Accurate and current records shall be maintained in a confidential manner and be accessible to appropriate parties. These records shall include, but are not limited to:</p> <ul style="list-style-type: none"> (1) records of current students; (2) transcripts/permanent record cards of graduates (3) faculty records; (4) administrative records, which include minutes of faculty meetings for the past three years, annual reports, and school catalogs; (5) the current program of study and curriculum including mission and goals (philosophy and outcomes), and course outlines; (6) agreements with affiliating agencies; and (7) the master plan of evaluation with most recent data collection. 	<p>Record forms are developed for the College.</p>	<p>Criteria met.</p>
<p>(b) Records shall be safely stored to prevent loss, destruction, or unauthorized use.</p>	<p>A separate storage room with metal locked cabinets for storage for student records is available.</p>	<p>Criteria met.</p>

DRAFT LETTER

Attachment Three
Agenda Item: 3.2.16.a

July 21, 2008

Susan McCormick, PhD, RN, Director
Associate Degree Nursing Program
Brazosport College
500 College Drive PO Box 68
Lake Jackson, Texas 77566

Dear Dr. McCormick:

At the July 17-18, 2008 meeting, member of the Texas Board of Nursing discussed the Brazosport College proposal to establish a new professional nursing educational program in Lake Jackson, Texas. The members of the Board wish to thank you and [] for being available to answer questions.

As indicated in the enclosed order, the Board is pleased to inform you that based upon the discussion and review of the documents, it was the decision of the Board to grant Initial Approval status to the Brazosport College Associate Degree Nursing Educational Program and issue the following commendations and recommendation. The Board approval to implement the program with initial enrollment of one cohort of twenty four (24) students during the first year of the program.

Commendations:

1. The College Administration is commended for the excellent support of the proposed program and the commitment of financial resources for the development and implementation of the proposed program.
2. The College and the author of the proposal are commended for the well-written proposal and the timely response to all suggestions by board staff for improvements to the facility and the proposed document.

Recommendation:

The program director and faculty are strongly encouraged to provide a reading resource area for the students.

Recommendations are suggestions based upon program assessment indirectly related to the rules to which the program must respond in the method of their choosing. If you have any questions, or if we may be of any assistance, please contact board staff at (512) 305-7658 or by email at dorothy.joy@bon.state.tx.us.

Sincerely,

Linda Rounds, PhD, RN, FNP
President

Dorothy Joy, MSN, RN
Nursing Education Consultant

cc: Texas Higher Education Coordinating Board
Millicent Valek, President, Brazosport College

Enclosure

DRAFT BOARD ORDER

BEFORE THE TEXAS BOARD OF NURSING

In the matter of the proposal of Brazosport, Texas in Lake Jackson, Texas

For approval to establish a Professional Nursing Educational Program

ORDER OF THE BOARD

TO: Brazosport College in Lake Jackson, Texas

The Texas Board of Nursing in and for the State of Texas in a regularly scheduled meeting, held on the 17th day of July 2008, considered the proposal for authority to establish a Vocational Nursing Educational Program by the Board, pursuant to Section 301.157, Texas Occupations Code.

At the meeting, Linda R. Rounds, PhD, RN, FNP, President of the Board, presided and the following members were present:

Deborah Hughes Bell, CLU, ChFC, Consumer Member
Kristin K. Benton, MSN, RN, Representing VN Programs
George Buchenau, Jr., BSN, RN, Representing Practice
Patti Clapp, Consumer Member
Sheri Denise Crosby, JD, Consumer Member
Marilyn J. Davis, BSN, RN, Representing Practice
Blanca Rosa Garcia, PhD, RN Representing ADN programs
Richard Robert Gibbs, LVN, Representing Practice
Rachel Gomez, LVN, Representing Practice
Brenda S. Jackson, PhD, RN, Representing BSN Programs
Beverly Jean Nutall, LVN, Representing Practice
Mary Jane Salgado, MEd, Consumer Member

The Board reviewed the proposal of the above school and after having discussed the proposal in an open public meeting, the Board makes the following findings:

FINDINGS

That a written proposal has been filed with said Board.

That a public meeting on said proposal was held to take testimony and evidence by the Board.

That the written proposal does meet the minimum requirements for proceeding with the establishment of an approved program offering a Associate Degree in Nursing.

ORDER

NOW THEREFORE, IT IS ORDERED THAT, the proposal of Brazosport College in Lake Jackson, Texas is contingently approved, having been found to comply with minimum requirements and standards for establishing a Professional Nursing Educational Program to prepare registered nurses.

IT IS FURTHER ORDERED THAT THE aforementioned entity is authorized to proceed with the admission of students. In no event will the program admit students until the legal requirements and standards for vocational nursing education as described in Rules and Regulations Relating to Professional Nursing Education, §215.1-§215.13 (effective 1/09/05) are met.

DATED THIS 17h day of July 2008.

THE TEXAS BOARD OF NURSING

Seal

By: _____

Linda R. Rounds, PhD, RN, FNP, President