



TPAPN's mission

“TPAPN offers nurses life-renewing opportunities for recovery from substance use and certain psychiatric disorders and protects the public by promoting professional accountability and returning nurses to safe practice.”

**Texas Peer Assistance Program for Nurses
FY 2013 2nd QUARTER REPORT
to
THE TEXAS BOARD OF NURSING**

March 15, 2013

**Texas Peer Assistance Program for Nurses
www.tpapn.org
Helpline: 8002885528;
Business: 5124677027;
Fax: 5124672620
A program of the Texas Nurses Foundation**

INTRODUCTION

This report provides an accounting of the Texas Peer Assistance for Nurses Program's outcomes and activities to the Texas Board of Nursing (BON) for the second quarter of the BON's 2013 fiscal/operating year, December 1, 2012 through February 28, 2013. This report is divided into the following five activity centers: 1) *Client* - routine program metrics concerning nurses referred to TPAPN as well for those pending participation or currently participating in TPAPN during the reporting period; 2) *Outreach* - significant, formal education and other outreach activities provided by the program; 3) *Administrative* - significant operational activities; 4) *Fiscal* - a summation of the program's financial status and 5) *Requests of the BON*. Note: TPAPN does not have any requests of the BON at this time.

CLIENT ACTIVITIES

1. Referrals by Referral Source & Nurse Type – *Graphic 1*, page 5, represents Self-referral, non-BON referral (received directly by TPAPN), BON referred (nurse complaints forwarded by the BON to TPAPN), BON ordered (licensure discipline), and those approved by the BON for the Extended Evaluation Program (EEP). For each type of referral source, nurses are categorized and tallied by APRN, LVN and RN. A total of 140 legitimate referrals were received in the 2nd quarter, a decrease of 13 from the 1st quarter, 2013 FY.

The following summarizes the number of nurses referred to TPAPN by type of referral received. “Self-referrals” increased from 12 during the 1st quarter to 17 in the second. “Non-BON referrals” remained low, from 33 during the 1st quarter to 34 in the second. BON referrals declined from 57 in the 1st quarter to 43 referrals during the second. The number of nurse referrals received under “BON Order” continued to increase, from 37 in the 1st quarter to 38 in the second. Nurses referred to the EEP decreased from a total of 14 during the 1st quarter to 8 in the second.

2. Nurses referred to TPAPN by specialty and licensure during the 2nd quarter compared to the 1st quarter, were as follows: APRNs increased from 4 in the 1st quarter to 8 in the second. LVNs referred declined from 44 in the 1st quarter to 38 in the second. Total RNs referred also declined during the second quarter, from 105 in the 1st to 94 in the second. Below are the numbers for each specialty/licensure type per general referral source for the 1st quarter.

- a. **“Self-Referred”**: 3 APRNs, 2 LVNs and 12 RNs.
- b. **“Non-BON referred”**: 3 APRN, 4 LVNs and 27 RNs.
- c. **“BON Referred”**: 1 APRN, 13 LVNs and 29 RNs.
- d. **“Board Ordered”**: 1 APRN, 15 LVNs and 21 RNs.
- e. **“EEP”**: 1 APRN, 16 LVNs and 21 RNs.

3. Active Cases by Nurse Type – *Graphic 2*, page 6, represents the number of nurses TPAPN has actively worked with during the 13 weeks of the 2nd quarter. Active cases represent both nurses who are eligible for TPAPN or EEP and their potential (signed) participation is still pending as well as those who have already signed participation with TPAPN and are progressing through the program. The average number of total active cases for the 2nd quarter continued to increase from previous quarters of FY 2012 and on into FY 2013, from 588 in the 1st quarter to

599 in the second. Average, active cases by nurse specialty or license increased for each category for the 2nd quarter were as follows: 30 APRNs (vs. 30, 1st qtr.); 128 LVNs (vs. 119, 1st qtr.) and 442 RNs (vs. 439, 1st qtr.).

OUTREACH ACTIVITIES

- 12/12 – Workshop (a general overview workshop, 2 contact hrs awarded; and leadership toolbox, 1 contact hr.) for Beaumont Baptist Hospitals, Beaumont: 64 attendees.
- 9/14 – Workshop presented for District 18 of the Texas Nurses Association at Texas Tech Health Science Center, Lubbock, TX: 167 attendees (including 133 TTU senior nursing students).
- 2/22 – PD and local TPAPN Advocate, Lori Karhu, BSN, RN, LMT to 82 Occupational and Physical Therapists and Laboratory Sciences majors in their Professional Issues class, at UT Health Science Center, San Antonio, TX.
- 2/21 – Bernard Matherne, rep for COPAC SUD treatment center in Mississippi presented to TPAPN.
- 2/25 – TPAPN exhibited at TNA’s Nurse Day at the Capitol, educational event at the Embassy Suites Hotel, Austin, TX

ADMINISTRATIVE ACTIVITIES

- 12/6 – Regularly scheduled, weekly, third-party referral review meeting by TPAPN and the BON’s Director of Enforcement was held – and throughout the quarter.
- 12/7 – the TPAPN Advisory Committee met for a regularly scheduled business meeting.
- 12/11-12 – Program Director (PD) met with several treatment providers in the Houston area: Houston Council; Donna Yi, MD, Menninger Clinic, The Right Step and Memorial-Hermann Prevention and Recovery Center.
- 12/17 – PD provided orientation to TPAPN for Carol Cannon, RN the new Nurse Oncology Nurse Practitioner for the Nurse Oncology Education Program (NOEP)
- 12/19 – PD and case management staff toured The Arbor, a long-term inpatient substance use disorder (SUD) treatment ctr., Georgetown, TX.
- 1/9 – TPAPN PD and select support met with TNA admin. and moving co. rep. regarding plans for moving the TNA/TNF offices to 8501 N. MoPac Expy. as of 1/22/13.
- 1/16 – PD and select TPAPN staff toured Spirit Lodge (SUD treatment ctr.), Spicewood, TX.
- 1/14 – Teleconference with Lisa Green, RN & Janice K. Freeman, RN, MD Anderson Hospital regarding Peer Review Committee process/policy questions.
- 1/16 – PD attended regularly scheduled BON BOD meeting held in Austin, TX.
- 1/23 – PD teleconference with Phyllis Tipton, PhD, RN and Chris Bray, MS, APN regarding possible APN study utilizing TPAPN participants.
- 1/29 – TPAPN PD continued planning meetings with Jane Ezell, Director of Practice for Seton Health Care System, regarding presentation for Seton’s annual leadership conference.
- 2/4 – PD met with Jennifer Gilbert, rep. for The Arbor, regarding needs pertaining to development of a health professional program.

- 2/6 – PD and case management staff toured Texas Star Recovery (SUD treatment ctr., Austin, TX).
- 2/11 – PD met with Jane Barnes, rep. and other professional staff with Memorial Hermann’s Prevention and Recovery Center, regarding needs pertaining to development of a health professional program.
- 2/14 – PD attended House Finance Committee hearing at the TX Legislature.
- 2/19 – PD provided telephone interview about TPAPN/behavioral health disorders, for Angelo State U., San Angelo, TX Honors Nursing student, Mason Collins
- 2/19 – PD provided orientation for new TPAPN Advisory Committee member, representing Human Resources, Cheryl Williams, Director, Associate Advocacy, HR, Seton.

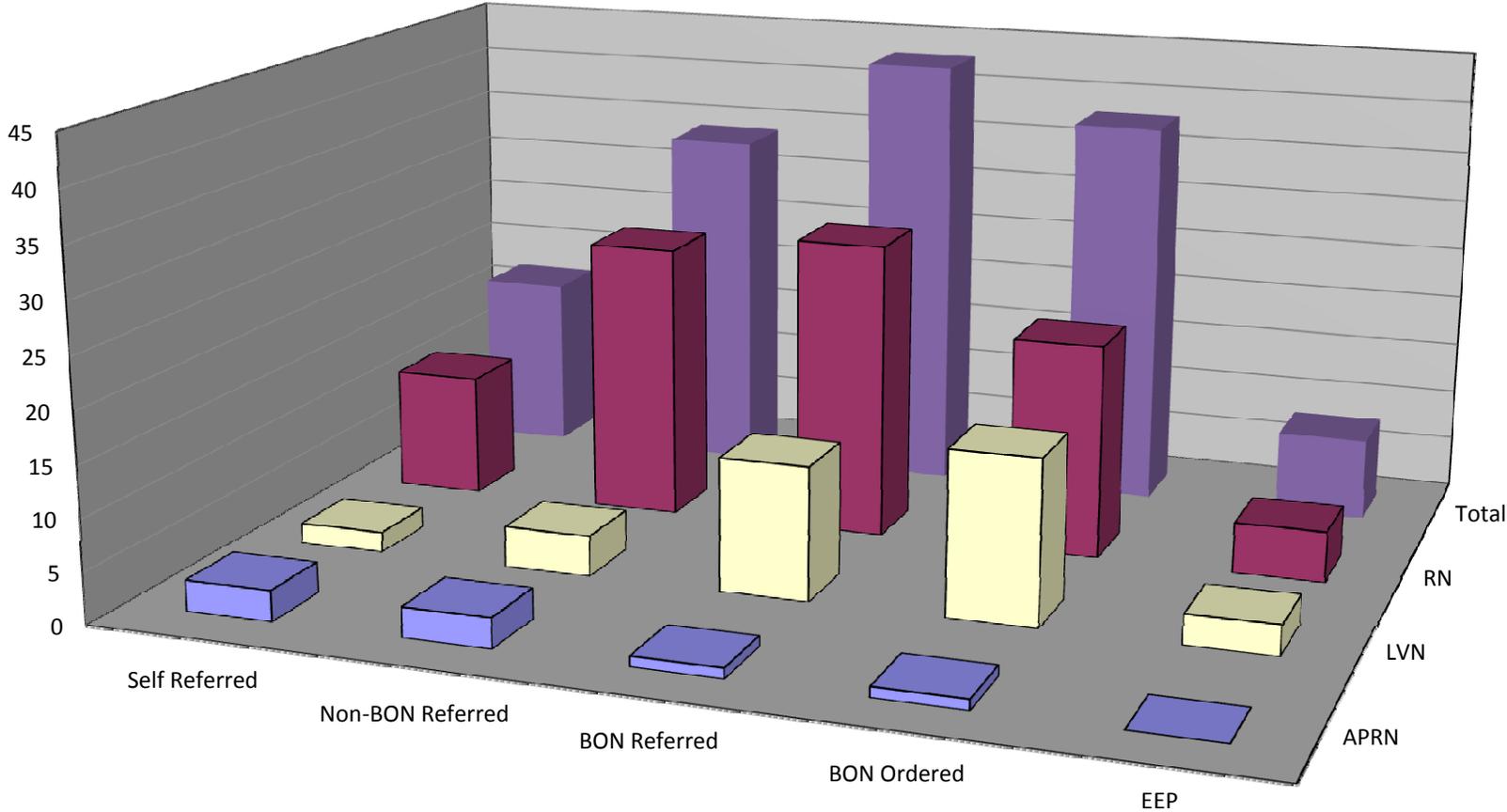
FISCAL ACTIVITIES

- The income and balance statements for the three months comprising the BON’s 2nd quarter are included in this report, **ATTACHMENT C**, 12 pages,
- As of the end of the February 2013, total income received was approximately \$18,000 greater than budget YTD and total expenditures approximately \$14,000 less than budget YTD, yielding a net positive variance YTD of approximately \$32,000. Total net assets were approximately \$312,000 compared to approximately \$305,000 at the end of the first quarter.

REQUESTS OF THE BON

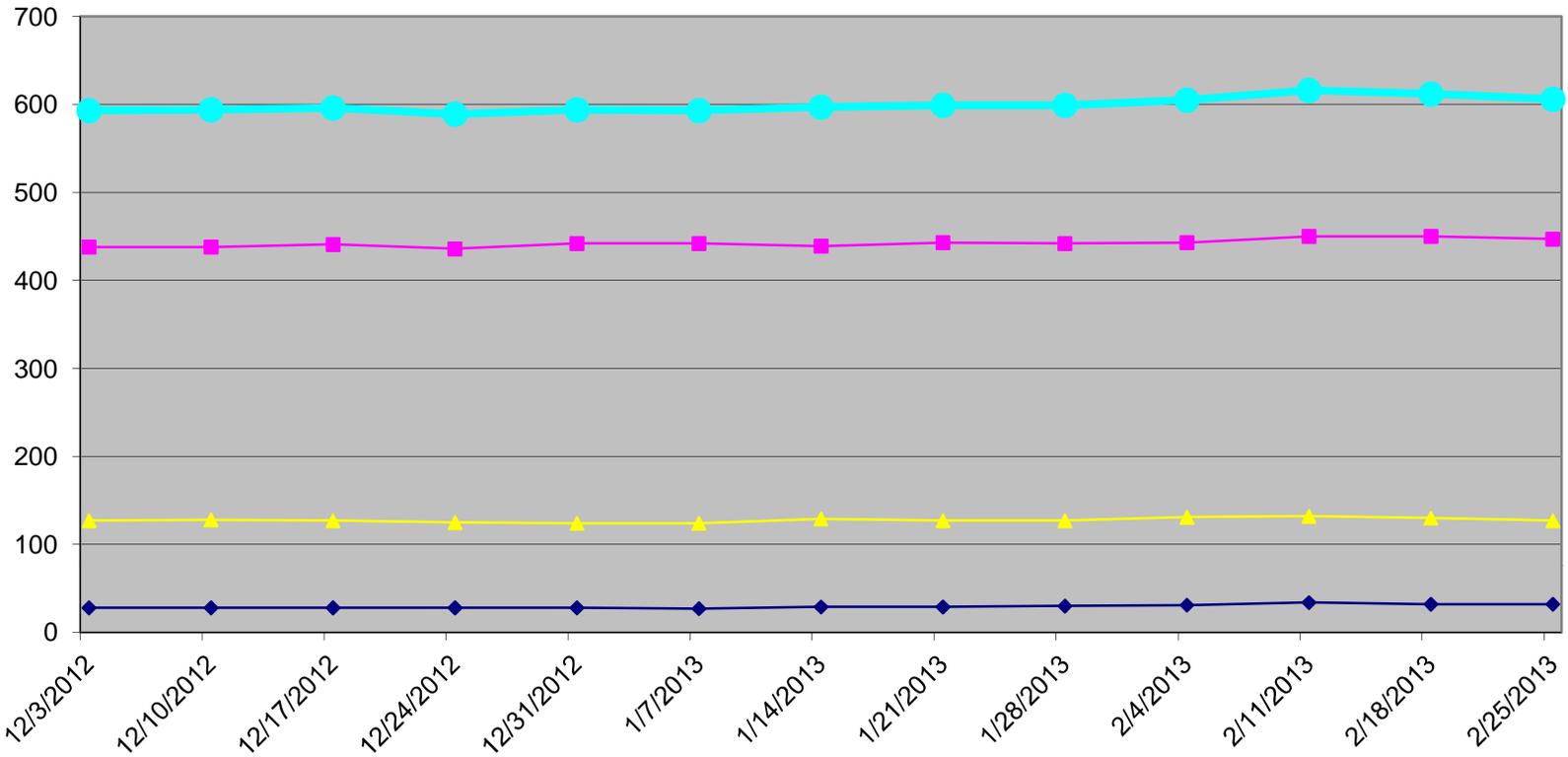
- TPAPN has no requests of the BON at this time.

Referrals by Referral Source and Nurse Type 2nd Quarter FY'13



	Self Referred	Non-BON Referred	BON Referred	BON Ordered	EEP
APRN	3	3	1	1	0
LVN	2	4	13	16	3
RN	12	27	29	21	5
Total	17	34	43	38	8

Active Cases by Nurse Type 2nd Quarter FY'13



	12/03/12	12/10/12	12/17/12	12/24/12	12/31/12	01/07/13	01/14/13	01/21/13	01/28/13	02/04/13	02/11/13	02/18/13	02/25/13
■ RN	438	438	441	436	442	442	439	443	442	443	450	450	447
▲ LVN	127	128	127	125	124	124	129	127	127	131	132	130	127
◆ APRN	28	28	28	28	28	27	29	29	30	31	34	32	32
● Total	593	594	596	589	594	593	597	599	599	605	616	612	606

TNF - TPAPN
BALANCE SHEET
DECEMBER 31, 2012

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 187,706.91
11400	OPPENHEIMER-M M FUNDS-2565	3,975.87
		<u> </u>
	TOTAL CASH & CASH EQUIVALENTS	191,682.78
INVESTMENTS		
11900	OPPENHEIMER-C D 2565	99,962.00
		<u> </u>
	TOTAL INVESTMENTS	99,962.00
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	45,878.00
13200	A/R OTHERS	23,256.00
		<u> </u>
	TOTAL ACCOUNTS RECEIVABLE	69,134.00
PREPAIDS		
		<u> </u>
	TOTAL PREPAIDS	0.00
		<u> </u>
	TOTAL CURRENT ASSETS	360,778.78
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	(93,658.85)
		<u> </u>
	TOTAL PROPERTY AND EQUIPMENT	485.14
		<u> </u>
	TOTAL ASSETS	\$ <u><u>361,263.92</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 684.57
20900	A/P-MONTH END	745.00
21500	ACCRUED EXPENSES	53,587.00
21600	VOIDED CHECKS	807.86
		<u> </u>
	TOTAL CURRENT LIABILITIES	55,824.43
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	235,513.64
	NET INCOME OF <LOSS> TO DATE	29,925.85
		<u> </u>
	TOTAL NET ASSETS	305,439.49
		<u> </u>
	TOTAL LIABILITIES & NET ASSETS	\$ <u><u>361,263.92</u></u>

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 45,878.00	\$ 55,416.67	\$ 337,549.00	\$ 332,500.02	5,048.98
40600 INTEREST	20.07	0.00	16.88	0.00	16.88
40700 DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000 SPONSORS/DONATIONS	250.00	500.00	4,490.00	3,000.00	1,490.00
41100 FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	1,249.98	(1,249.98)
41200 PARTIC FEE:RN-BD ORDE	4,530.00	3,916.67	27,804.00	23,500.02	4,303.98
41300 PARTIC/LAB FEE:RN/LVN	10,260.00	10,666.67	62,628.00	64,000.02	(1,372.02)
41400 PARTIC FEE:RN-MI	195.00	260.00	1,560.00	1,560.00	0.00
41500 PARTIC FEE:LVN-BD ORD	1,750.00	1,000.00	9,100.00	6,000.00	3,100.00
41700 PARTIC FEE:LVN-MI	0.00	41.67	130.00	250.02	(120.02)
42500 WORKSHOPS - INCOME	0.00	333.33	1,382.86	1,999.98	(617.12)
42800 TREATMENT PROV W/S	0.00	250.00	0.00	1,500.00	(1,500.00)
Total	62,883.07	72,593.34	444,660.74	436,060.04	8,600.70
45000 EXTEND EVAL-LAB FEES	816.00	660.00	5,148.00	3,960.00	1,188.00
45100 EXTEND EVAL PARTIC FE	1,250.00	833.33	6,500.00	4,999.98	1,500.02
Total	2,066.00	1,493.33	11,648.00	8,959.98	2,688.02
Total Income	64,949.07	74,086.67	456,308.74	445,020.02	11,288.72
Expenses					
STAFFING					
50500 COMPENSATION	44,362.52	46,666.67	274,294.24	280,000.02	(5,705.78)
50700 OTHER COMPENSATION	635.92	0.00	635.92	0.00	635.92
50800 HLTH/LIFE INSURANCE	4,143.72	4,166.67	24,859.31	25,000.02	(140.71)
50900 W C INSURANCE	0.00	166.67	0.00	1,000.02	(1,000.02)
51000 DENTAL EXP	156.10	250.00	936.60	1,500.00	(563.40)
51500 PAYROLL TAXES	3,574.82	4,083.33	20,483.80	24,499.98	(4,016.18)
51600 TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700 401K	2,499.44	3,000.00	16,064.84	18,000.00	(1,935.16)
51800 401K-FORFEITURE	(34.98)	0.00	(34.98)	0.00	(34.98)
52000 PROFESSIONAL DEVELOP	0.80	479.17	1,237.80	2,875.02	(1,637.22)
52400 STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500 STAFF TRAV/EXP	320.35	166.67	1,378.49	1,000.02	378.47
Total	55,658.69	58,979.18	340,267.51	353,875.08	(13,607.57)
53500 LESS EEP STAFFING	(1,670.00)	(1,769.42)	(10,208.00)	(10,616.52)	408.52
Total	53,988.69	57,209.76	330,059.51	343,258.56	(13,199.05)
54500 LEGAL EXPENSES	0.00	250.00	0.00	1,500.00	(1,500.00)
Total	0.00	250.00	0.00	1,500.00	(1,500.00)
55200 LESS EEP CONSULT	0.00	(7.50)	0.00	(45.00)	45.00
Total	0.00	242.50	0.00	1,455.00	(1,455.00)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	26,136.00	26,500.02	(364.02)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	24,000.00	24,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	1,500.00	1,500.00
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	49.98	(49.98)

Unaudited

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56800 TELEPHONE	752.51	1,041.67	5,020.94	6,250.02	(1,229.08)
56900 EQUIP- LEASE	275.00	300.00	1,650.00	1,800.00	(150.00)
57000 POSTAGE	414.47	541.67	2,992.43	3,250.02	(257.59)
57100 SHIPPING/DELIVERY/	0.00	25.00	34.32	150.00	(115.68)
57200 DUPLICATING	327.54	266.67	2,266.40	1,600.02	666.38
57300 BANK CHARGES	14.01	16.67	118.58	100.02	18.56
57400 SUPPLIES	464.07	166.67	1,504.47	1,000.02	504.45
57500 EQUIP/SW/FURNITURE	67.98	166.67	177.96	1,000.02	(822.06)
57600 DEPRECIATION	672.00	41.67	672.00	250.02	421.98
57700 INFORMATION TECHNLO	250.00	375.00	1,500.00	2,250.00	(750.00)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	100.02	(100.02)
58000 MISCELLANEOUS	186.00	83.33	622.48	499.98	122.50
58100 INSUR/LEGAL DEFENSE	0.00	500.00	5,865.00	3,000.00	2,865.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	150.00	(150.00)
59600 COMMITTEES & BOARDS	590.00	250.00	2,230.78	1,500.00	730.78
Total	12,369.58	12,491.69	77,791.36	74,950.14	2,841.22
59800 LESS EEP ADMIN	(371.00)	(374.75)	(2,333.00)	(2,248.50)	(84.50)
Total	11,998.58	12,116.94	75,458.36	72,701.64	2,756.72
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	94.16	416.67	6,538.96	2,500.02	4,038.94
61000 SPRING W/S	0.00	416.67	0.00	2,500.02	(2,500.02)
Total	94.16	833.34	6,538.96	5,000.04	1,538.92
62400 PROGRAM MATERIALS	63.63	291.67	748.16	1,750.02	(1,001.86)
Total	63.63	291.67	748.16	1,750.02	(1,001.86)
62900 LESS EEP PROG MATER	(2.00)	(8.75)	(22.00)	(52.50)	30.50
Total	61.63	282.92	726.16	1,697.52	(971.36)
EDUCATION					
63800 WORKSHOPS-EXPENSES	129.95	166.67	1,036.90	1,000.02	36.88
63900 LIAISON	0.00	166.67	0.00	1,000.02	(1,000.02)
64900 NRSNG SCHOOLS-EDUC M	0.00	125.00	0.00	750.00	(750.00)
Total	129.95	458.34	1,036.90	2,750.04	(1,713.14)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	1,500.00	(1,500.00)
68800 EDUC-EXHIBIT	0.00	41.67	0.00	250.02	(250.02)
Total	0.00	291.67	0.00	1,750.02	(1,750.02)
69900 LESS EEP EDUC MATE	(4.00)	(22.50)	(31.20)	(135.00)	103.80
Total	(4.00)	269.17	(31.20)	1,615.02	(1,646.22)
Total	66,269.01	71,412.97	413,788.69	428,477.82	(14,689.13)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,670.00	1,769.42	10,208.00	10,616.52	(408.52)
74200 EEP CONSULT	0.00	7.50	0.00	45.00	(45.00)
74400 EEP ADMIN	371.00	374.75	2,333.00	2,248.50	84.50
74800 EEP PROGRAM MATERIAL	2.00	8.75	22.00	52.50	(30.50)
75000 EEP EDUCATION	4.00	22.50	31.20	135.00	(103.80)

Unaudited

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2012

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Year to Date Actual</u>	<u>Year to Date Budget</u>	<u>Year to Date Variance</u>
Total	2,047.00	2,182.92	12,594.20	13,097.52	(503.32)
Total Expenses	68,316.01	73,595.89	426,382.89	441,575.34	(15,192.45)
Net Income or Loss	\$ (3,366.94)	\$ 490.78	\$ 29,925.85	\$ 3,444.68	26,481.17

TNF - TPAPN
BALANCE SHEET
JANUARY 31, 2013

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	160,850.14
11400	OPPENHEIMER-M M FUNDS-2565		<u>3,975.89</u>
	TOTAL CASH & CASH EQUIVALENTS		164,826.03
INVESTMENTS			
11900	OPPENHEIMER-C D 2565		<u>99,973.00</u>
	TOTAL INVESTMENTS		99,973.00
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		65,134.00
13200	A/R OTHERS		<u>22,920.00</u>
	TOTAL ACCOUNTS RECEIVABLE		88,054.00
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>352,853.03</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		94,143.99
15100	ACCUMULATED DEPRECIATION		<u>(93,658.85)</u>
	TOTAL PROPERTY AND EQUIPMENT		485.14
	TOTAL ASSETS	\$	<u><u>353,338.17</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$	3,477.78
21500	ACCRUED EXPENSES		35,819.00
21600	VOIDED CHECKS		<u>807.86</u>
	TOTAL CURRENT LIABILITIES		40,104.64
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30500	UNDESIGNATED		235,513.64
	NET INCOME OF <LOSS> TO DATE		<u>37,719.89</u>
	TOTAL NET ASSETS		<u>313,233.53</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>353,338.17</u></u>

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2013

		Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income						
40200	BOARD OF NURSING	\$ 65,134.00	\$ 55,416.67	\$ 402,683.00	\$ 387,916.69	14,766.31
40600	INTEREST	11.02	0.00	27.90	0.00	27.90
40700	DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000	SPONSORS/DONATIONS	0.00	500.00	4,490.00	3,500.00	990.00
41100	FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	1,458.31	(1,458.31)
41200	PARTIC FEE:RN-BD ORDE	3,000.00	3,916.67	30,804.00	27,416.69	3,387.31
41300	PARTIC/LAB FEE:RN/LVN	10,824.00	10,666.67	73,452.00	74,666.69	(1,214.69)
41400	PARTIC FEE:RN-MI	390.00	260.00	1,950.00	1,820.00	130.00
41500	PARTIC FEE:LVN-BD ORD	2,100.00	1,000.00	11,200.00	7,000.00	4,200.00
41700	PARTIC FEE:LVN-MI	65.00	41.67	195.00	291.69	(96.69)
42500	WORKSHOPS - INCOME	0.00	333.33	1,382.86	2,333.31	(950.45)
42800	TREATMENT PROV W/S	0.00	250.00	0.00	1,750.00	(1,750.00)
	Total	<u>81,524.02</u>	<u>72,593.34</u>	<u>526,184.76</u>	<u>508,653.38</u>	<u>17,531.38</u>
45000	EXTEND EVAL-LAB FEES	1,020.00	660.00	6,168.00	4,620.00	1,548.00
45100	EXTEND EVAL PARTIC FE	250.00	833.33	6,750.00	5,833.31	916.69
	Total	<u>1,270.00</u>	<u>1,493.33</u>	<u>12,918.00</u>	<u>10,453.31</u>	<u>2,464.69</u>
	Total Income	<u>82,794.02</u>	<u>74,086.67</u>	<u>539,102.76</u>	<u>519,106.69</u>	<u>19,996.07</u>
Expenses						
STAFFING						
50500	COMPENSATION	48,612.51	46,666.67	322,906.75	326,666.69	(3,759.94)
50700	OTHER COMPENSATION	0.00	0.00	635.92	0.00	635.92
50800	HLTH/LIFE INSURANCE	4,142.67	4,166.67	29,001.98	29,166.69	(164.71)
50900	W C INSURANCE	1,716.00	166.67	1,716.00	1,166.69	549.31
51000	DENTAL EXP	156.10	250.00	1,092.70	1,750.00	(657.30)
51500	PAYROLL TAXES	3,200.45	4,083.33	23,684.25	28,583.31	(4,899.06)
51600	TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700	401K	3,704.11	3,000.00	19,768.95	21,000.00	(1,231.05)
51800	401K-FORFEITURE	0.00	0.00	(34.98)	0.00	(34.98)
52000	PROFESSIONAL DEVELOP	0.00	479.17	1,237.80	3,354.19	(2,116.39)
52400	STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500	STAFF TRAV/EXP	0.50	166.67	1,378.99	1,166.69	212.30
	Total	<u>61,532.34</u>	<u>58,979.18</u>	<u>401,799.85</u>	<u>412,854.26</u>	<u>(11,054.41)</u>
53500	LESS EEP STAFFING	<u>(1,846.00)</u>	<u>(1,769.42)</u>	<u>(12,054.00)</u>	<u>(12,385.94)</u>	<u>331.94</u>
	Total	<u>59,686.34</u>	<u>57,209.76</u>	<u>389,745.85</u>	<u>400,468.32</u>	<u>(10,722.47)</u>
54500	LEGAL EXPENSES	<u>1,060.00</u>	<u>250.00</u>	<u>1,060.00</u>	<u>1,750.00</u>	<u>(690.00)</u>
	Total	<u>1,060.00</u>	<u>250.00</u>	<u>1,060.00</u>	<u>1,750.00</u>	<u>(690.00)</u>
55200	LESS EEP CONSULT	<u>(32.00)</u>	<u>(7.50)</u>	<u>(32.00)</u>	<u>(52.50)</u>	<u>20.50</u>
	Total	<u>1,028.00</u>	<u>242.50</u>	<u>1,028.00</u>	<u>1,697.50</u>	<u>(669.50)</u>
ADMINISTRATIVE						
56000	OFFICE SPACE	4,356.00	4,416.67	30,492.00	30,916.69	(424.69)
56200	REIMB FOR STAFF TIME	4,000.00	4,000.00	28,000.00	28,000.00	0.00
56400	FINANCIAL AUDIT	0.00	250.00	3,000.00	1,750.00	1,250.00
56700	MATERIALS-OTH GROUPS	0.00	8.33	0.00	58.31	(58.31)

Unaudited

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56800 TELEPHONE	1,338.93	1,041.67	6,359.87	7,291.69	(931.82)
56900 EQUIP- LEASE	275.00	300.00	1,925.00	2,100.00	(175.00)
57000 POSTAGE	550.47	541.67	3,542.90	3,791.69	(248.79)
57100 SHIPPING/DELIVERY/	0.00	25.00	34.32	175.00	(140.68)
57200 DUPLICATING	701.38	266.67	2,967.78	1,866.69	1,101.09
57300 BANK CHARGES	20.69	16.67	139.27	116.69	22.58
57400 SUPPLIES	344.92	166.67	1,849.39	1,166.69	682.70
57500 EQUIP/SW/FURNITURE	0.00	166.67	177.96	1,166.69	(988.73)
57600 DEPRECIATION	0.00	41.67	672.00	291.69	380.31
57700 INFORMATION TECHNLO	250.00	375.00	1,750.00	2,625.00	(875.00)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	116.69	(116.69)
58000 MISCELLANEOUS	150.00	83.33	772.48	583.31	189.17
58100 INSUR/LEGAL DEFENSE	0.00	500.00	5,865.00	3,500.00	2,365.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	175.00	(175.00)
59600 COMMITTEES & BOARDS	0.79	250.00	2,231.57	1,750.00	481.57
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	11,988.18	12,491.69	89,779.54	87,441.83	2,337.71
59800 LESS EEP ADMIN	(360.00)	(374.75)	(2,693.00)	(2,623.25)	(69.75)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	11,628.18	12,116.94	87,086.54	84,818.58	2,267.96
 PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	0.00	416.67	6,538.96	2,916.69	3,622.27
61000 SPRING W/S	0.00	416.67	0.00	2,916.69	(2,916.69)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.00	833.34	6,538.96	5,833.38	705.58
62400 PROGRAM MATERIALS	419.28	291.67	1,167.44	2,041.69	(874.25)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	419.28	291.67	1,167.44	2,041.69	(874.25)
62900 LESS EEP PROG MATER	(13.00)	(8.75)	(35.00)	(61.25)	26.25
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	406.28	282.92	1,132.44	1,980.44	(848.00)
 EDUCATION					
63800 WORKSHOPS-EXPENSES	0.18	166.67	1,037.08	1,166.69	(129.61)
63900 LIAISON	0.00	166.67	0.00	1,166.69	(1,166.69)
64900 NRSNG SCHOOLS-EDUC M	0.00	125.00	0.00	875.00	(875.00)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.18	458.34	1,037.08	3,208.38	(2,171.30)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	1,750.00	(1,750.00)
68800 EDUC-EXHIBIT	0.00	41.67	0.00	291.69	(291.69)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.00	291.67	0.00	2,041.69	(2,041.69)
69900 LESS EEP EDUC MATE	0.00	(22.50)	(31.20)	(157.50)	126.30
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.00	269.17	(31.20)	1,884.19	(1,915.39)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	72,748.98	71,412.97	486,537.67	499,890.79	(13,353.12)
 EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,846.00	1,769.42	12,054.00	12,385.94	(331.94)
74200 EEP CONSULT	32.00	7.50	32.00	52.50	(20.50)
74400 EEP ADMIN	360.00	374.75	2,693.00	2,623.25	69.75
74800 EEP PROGRAM MATERIAL	13.00	8.75	35.00	61.25	(26.25)
75000 EEP EDUCATION	0.00	22.50	31.20	157.50	(126.30)

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2013

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Year to Date Actual</u>	<u>Year to Date Budget</u>	<u>Year to Date Variance</u>
Total	2,251.00	2,182.92	14,845.20	15,280.44	(435.24)
Total Expenses	74,999.98	73,595.89	501,382.87	515,171.23	(13,788.36)
Net Income or Loss	\$ 7,794.04	\$ 490.78	\$ 37,719.89	\$ 3,935.46	33,784.43

TNF - TPAPN
BALANCE SHEET
FEBRUARY 28, 2013

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 185,879.93
11400	OPPENHEIMER-M M FUNDS-2565	3,975.94
		<u> </u>
	TOTAL CASH & CASH EQUIVALENTS	189,855.87
INVESTMENTS		
11900	OPPENHEIMER-C D 2565	99,981.00
		<u> </u>
	TOTAL INVESTMENTS	99,981.00
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	52,596.00
13200	A/R OTHERS	10,680.00
		<u> </u>
	TOTAL ACCOUNTS RECEIVABLE	63,276.00
PREPAIDS		
		<u> </u>
	TOTAL PREPAIDS	0.00
		<u> </u>
	TOTAL CURRENT ASSETS	353,112.87
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	(93,658.85)
		<u> </u>
	TOTAL PROPERTY AND EQUIPMENT	485.14
		<u> </u>
	TOTAL ASSETS	\$ <u><u>353,598.01</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 2,085.54
20900	A/P-MONTH END	1,217.00
21500	ACCRUED EXPENSES	37,117.00
21600	VOIDED CHECKS	807.86
		<u> </u>
	TOTAL CURRENT LIABILITIES	41,227.40
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	235,513.64
	NET INCOME OF <LOSS> TO DATE	36,856.97
		<u> </u>
	TOTAL NET ASSETS	312,370.61
		<u> </u>
	TOTAL LIABILITIES & NET ASSETS	\$ <u><u>353,598.01</u></u>

TNF - TPAPN
Income Statement
For the Eight Months Ending February 28, 2013

		Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income						
40200	BOARD OF NURSING	\$ 52,596.00	\$ 55,416.67	\$ 455,279.00	\$ 443,333.36	11,945.64
40600	INTEREST	8.05	0.00	35.95	0.00	35.95
40700	DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000	SPONSORS/DONATIONS	200.00	500.00	4,690.00	4,000.00	690.00
41100	FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	1,666.64	(1,666.64)
41200	PARTIC FEE:RN-BD ORDE	3,950.00	3,916.67	34,754.00	31,333.36	3,420.64
41300	PARTIC/LAB FEE:RN/LVN	9,996.00	10,666.67	83,448.00	85,333.36	(1,885.36)
41400	PARTIC FEE:RN-MI	1,110.00	260.00	3,060.00	2,080.00	980.00
41500	PARTIC FEE:LVN-BD ORD	2,100.00	1,000.00	13,300.00	8,000.00	5,300.00
41700	PARTIC FEE:LVN-MI	65.00	41.67	260.00	333.36	(73.36)
42500	WORKSHOPS - INCOME	1,100.00	333.33	2,482.86	2,666.64	(183.78)
42800	TREATMENT PROV W/S	0.00	250.00	0.00	2,000.00	(2,000.00)
	Total	<u>71,125.05</u>	<u>72,593.34</u>	<u>597,309.81</u>	<u>581,246.72</u>	<u>16,063.09</u>
45000	EXTEND EVAL-LAB FEES	684.00	660.00	6,852.00	5,280.00	1,572.00
45100	EXTEND EVAL PARTIC FE	0.00	833.33	6,750.00	6,666.64	83.36
	Total	<u>684.00</u>	<u>1,493.33</u>	<u>13,602.00</u>	<u>11,946.64</u>	<u>1,655.36</u>
	Total Income	<u>71,809.05</u>	<u>74,086.67</u>	<u>610,911.81</u>	<u>593,193.36</u>	<u>17,718.45</u>
Expenses						
STAFFING						
50500	COMPENSATION	45,869.91	46,666.67	368,776.66	373,333.36	(4,556.70)
50700	OTHER COMPENSATION	0.00	0.00	635.92	0.00	635.92
50800	HLTH/LIFE INSURANCE	4,142.67	4,166.67	33,144.65	33,333.36	(188.71)
50900	W C INSURANCE	0.00	166.67	1,716.00	1,333.36	382.64
51000	DENTAL EXP	133.80	250.00	1,226.50	2,000.00	(773.50)
51500	PAYROLL TAXES	4,081.00	4,083.33	27,765.25	32,666.64	(4,901.39)
51600	TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700	401K	2,617.79	3,000.00	22,386.74	24,000.00	(1,613.26)
51800	401K-FORFEITURE	0.00	0.00	(34.98)	0.00	(34.98)
52000	PROFESSIONAL DEVELOP	1,140.00	479.17	2,377.80	3,833.36	(1,455.56)
52400	STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500	STAFF TRAV/EXP	696.50	166.67	2,075.49	1,333.36	742.13
	Total	<u>58,681.67</u>	<u>58,979.18</u>	<u>460,481.52</u>	<u>471,833.44</u>	<u>(11,351.92)</u>
53500	LESS EEP STAFFING	(1,760.00)	(1,769.42)	(13,814.00)	(14,155.36)	341.36
	Total	<u>56,921.67</u>	<u>57,209.76</u>	<u>446,667.52</u>	<u>457,678.08</u>	<u>(11,010.56)</u>
54500	LEGAL EXPENSES	0.00	250.00	1,060.00	2,000.00	(940.00)
	Total	<u>0.00</u>	<u>250.00</u>	<u>1,060.00</u>	<u>2,000.00</u>	<u>(940.00)</u>
55200	LESS EEP CONSULT	0.00	(7.50)	(32.00)	(60.00)	28.00
	Total	<u>0.00</u>	<u>242.50</u>	<u>1,028.00</u>	<u>1,940.00</u>	<u>(912.00)</u>
ADMINISTRATIVE						
56000	OFFICE SPACE	5,202.00	4,416.67	35,694.00	35,333.36	360.64
56200	REIMB FOR STAFF TIME	4,000.00	4,000.00	32,000.00	32,000.00	0.00
56400	FINANCIAL AUDIT	0.00	250.00	3,000.00	2,000.00	1,000.00
56700	MATERIALS-OTH GROUPS	0.00	8.33	0.00	66.64	(66.64)

Unaudited

TNF - TPAPN
Income Statement
For the Eight Months Ending February 28, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56800 TELEPHONE	1,693.13	1,041.67	8,053.00	8,333.36	(280.36)
56900 EQUIP- LEASE	275.00	300.00	2,200.00	2,400.00	(200.00)
57000 POSTAGE	570.38	541.67	4,113.28	4,333.36	(220.08)
57100 SHIPPING/DELIVERY/	118.10	25.00	152.42	200.00	(47.58)
57200 DUPLICATING	446.19	266.67	3,413.97	2,133.36	1,280.61
57300 BANK CHARGES	15.56	16.67	154.83	133.36	21.47
57400 SUPPLIES	188.38	166.67	2,037.77	1,333.36	704.41
57500 EQUIP/SW/FURNITURE	102.15	166.67	280.11	1,333.36	(1,053.25)
57600 DEPRECIATION	0.00	41.67	672.00	333.36	338.64
57700 INFORMATION TECHNLO	250.00	375.00	2,000.00	3,000.00	(1,000.00)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	133.36	(133.36)
58000 MISCELLANEOUS	130.50	83.33	902.98	666.64	236.34
58100 INSUR/LEGAL DEFENSE	0.00	500.00	5,865.00	4,000.00	1,865.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	200.00	(200.00)
59600 COMMITTEES & BOARDS	578.96	250.00	2,810.53	2,000.00	810.53
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	13,570.35	12,491.69	103,349.89	99,933.52	3,416.37
59800 LESS EEP ADMIN	(407.00)	(374.75)	(3,100.00)	(2,998.00)	(102.00)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	13,163.35	12,116.94	100,249.89	96,935.52	3,314.37
 PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	0.00	416.67	6,538.96	3,333.36	3,205.60
61000 SPRING W/S	0.00	416.67	0.00	3,333.36	(3,333.36)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.00	833.34	6,538.96	6,666.72	(127.76)
62400 PROGRAM MATERIALS	0.00	291.67	1,167.44	2,333.36	(1,165.92)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.00	291.67	1,167.44	2,333.36	(1,165.92)
62900 LESS EEP PROG MATER	0.00	(8.75)	(35.00)	(70.00)	35.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.00	282.92	1,132.44	2,263.36	(1,130.92)
 EDUCATION					
63800 WORKSHOPS-EXPENSES	19.95	166.67	1,057.03	1,333.36	(276.33)
63900 LIAISON	0.00	166.67	0.00	1,333.36	(1,333.36)
64900 NRSNG SCHOOLS-EDUC M	0.00	125.00	0.00	1,000.00	(1,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	19.95	458.34	1,057.03	3,666.72	(2,609.69)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	2,000.00	(2,000.00)
68800 EDUC-EXHIBIT	400.00	41.67	400.00	333.36	66.64
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	400.00	291.67	400.00	2,333.36	(1,933.36)
69900 LESS EEP EDUC MATE	(12.60)	(22.50)	(43.80)	(180.00)	136.20
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	387.40	269.17	356.20	2,153.36	(1,797.16)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	70,492.37	71,412.97	557,030.04	571,303.76	(14,273.72)
 EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,760.00	1,769.42	13,814.00	14,155.36	(341.36)
74200 EEP CONSULT	0.00	7.50	32.00	60.00	(28.00)
74400 EEP ADMIN	407.00	374.75	3,100.00	2,998.00	102.00
74800 EEP PROGRAM MATERIAL	0.00	8.75	35.00	70.00	(35.00)
75000 EEP EDUCATION	12.60	22.50	43.80	180.00	(136.20)

TNF - TPAPN
Income Statement
For the Eight Months Ending February 28, 2013

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Year to Date Actual</u>	<u>Year to Date Budget</u>	<u>Year to Date Variance</u>
Total	2,179.60	2,182.92	17,024.80	17,463.36	(438.56)
Total Expenses	<u>72,671.97</u>	<u>73,595.89</u>	<u>574,054.84</u>	<u>588,767.12</u>	<u>(14,712.28)</u>
Net Income or Loss	<u>\$ (862.92)</u>	<u>\$ 490.78</u>	<u>\$ 36,856.97</u>	<u>\$ 4,426.24</u>	<u>32,430.73</u>