

TPAPN offers life renewing opportunities to nurses for recovery from substance use /certain psychiatric disorders thus promoting professional accountability, protecting the public and returning nurses to safe practice.

**Texas Peer Assistance Program for Nurses
FY 2013 4th QUARTER REPORT
to
THE TEXAS BOARD OF NURSING**

September 20, 2013

Texas Peer Assistance Program for Nurses
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A program of the Texas Nurses Foundation

INTRODUCTION

This report provides an accounting to the Texas Board of Nursing (BON) of the outcomes for the Texas Peer Assistance for Nurses Program and its Extended Evaluation Program (EEP) for the fourth quarter of the BON's 2013 fiscal/operating year, June 1, 2013 through August 31, 2013. This report is divided into the following five activity centers: 1) *Client* - program metrics concerning nurses referred to TPAPN as well for those pending participation or currently participating in TPAPN during the reporting period; 2) *Outreach* - significant, formal education and other outreach activities provided by the program; 3) *Administrative* - significant operational activities); 4) *Fiscal* - a summation of the program's financial status and 5) *Requests of the BON* Note: TPAPN does not have any requests of the BON at this time.

CLIENT ACTIVITIES

1. Referrals by Referral Source & Nurse Type – *Graphic 1, page 5, represents self-referral, non-BON referral (received directly by TPAPN), BON referred (nurse complaints forwarded by the BON to TPAPN), BON ordered (licensure discipline), and those approved by the BON for the Extended Evaluation Program (EEP). For each type of referral source, nurses are categorized and tallied by APRN, LVN and RN.*

A total of 195 legitimate referrals were received during the 3rd quarter, a significant increase of 41 from the 3rd quarter of FY 2013.

The following summarizes the number of nurses referred to TPAPN by type of referral received. “Self-referrals” increased to from just 6 in the 3rd quarter to 17 in the 4th quarter. “Non-BON referrals” decreased, from 54 in the 3rd quarter to 43 in the fourth. BON referrals continue to increase, from 58 in the 3rd quarter to 60 referrals in the fourth. The number of nurse referrals received under “BON Order” also increased some in the 4th quarter, from 30 in the 3rd quarter to 34 this quarter. And finally, referrals to the EEP decreased slightly, from a total of 6 in the 3rd quarter to 4 in the final, 4th, quarter of 2013.

2. Also represented in *Graphic 1, page 5,* are nurses referred to TPAPN by type of licensure during the 4th quarter. APRNs increased, from 3 in the 3rd quarter to 8 in the fourth. LVNs increased from 46 in the 3rd quarter to 59 in the fourth. Total RNs referred increased by 23, from 105 in the 3rd to 128 in the fourth. The numbers of nurses referred by specialty/licensure type per referral source for the 4th quarter as depicted and summarized in *Graphic 1* are as follows.

- a. **“Self-Referred”**: 1 APRN, 5 LVNs and 11 RNs.
- b. **“Non-BON referred”**: 1 APRN, 10 LVNs and 32 RNs.
- c. **“BON Referred”**: 4 APRNs, 33 LVNs and 60 RNs.
- d. **“Board Ordered”**: 2 APRNs, 9 LVNs and 23 RNs.
- e. **“EEP”**: 0 APRNs, 2 LVNs and 2 RNs.

3. Active Cases by Nurse Type – Graphic 2, page 6, represents the number of nurses TPAPN actively worked with during the 13 weeks of the 4th quarter.

Active cases represent both nurses eligible for TPAPN/EEP, whose (signed) participation is still pending as well as those who have already signed participation with TPAPN/EEP and are progressing through the program at the end of the quarter. The average number of total active cases for the 4th quarter, compared to the 3rd quarter increased from 594 to 605. Average, active cases by nurse specialty or license increased once again for each category for the 4th quarter as follows: 32 APRNs (vs. 31, 3rd qtr.); 120 LVNs (vs. 113, 3rd qtr.) and 453RNs (vs. 440, 3rd qtr.).

OUTREACH ACTIVITIES

- 6/21 – Employer workshop for CHRISTUS St. Michaels, Texarkana, TX, @ 28 attendees; 4.58 nursing contact hrs awarded.
- 8/15 – 8/17 – TPAPN exhibit at annual conference of the Texas Association of Addictions Professionals, San Antonio, TX.
- 8/22 – TPAPN Advocate, Sharon Ingram, provided the TPAPN Overview curriculum presentation at her facility, Doctors Hospital at White Rock Lake - Dallas, TX, @ 16 attendees; 1 contact hr awarded.

ADMINISTRATIVE ACTIVITIES

- 6/1 – TNA/TNF completed move to final office space located at 8501 N. MoPac Expy, Ste 400, Austin, TX 78759.
- 6/4 – TPAPN PD and 2 staff members attended Communities of Recovery 5th Annual “Give to Keep” luncheon, Austin, TX.
- 6/5: Kay Speier, Community Liaison for Serenity House (substance abuse treatment facility), Fredericksburg, TX, presented to TPAPN staff.
- 6/6: Weekly, third-party referral review meeting with BON - ongoing.
- 6/7: Regularly scheduled business meeting of the TPAPN Advisory Committee held at TNA/TNF HQ.
- 6/10: TPAPN PD attended TNA Tri-Corporations’ management meeting. Recovery Oriented Systems of Care Meeting, Austin.
- 6/13: PD teleconferenced with Phyllis Tipton, PhD, RN regarding possible article for *NCSBN Journal of Nursing Regulation*.
- 6/25: Program Operations Coordinator met with McAllen, Austin, TX.
- 6/26: TPAPN Advocate Committee teleconference meeting.
- 7/1: PD teleconferenced with Deborah Hiser, JD, regarding her upcoming HIPPA presentation for TPAPN/TNA staff and invited guests.
- 7/12: PD and Program Operations Coordinator met regarding changes to program forms given expansion of program and edit needs – ongoing through the summer.
- 7/12: Ted Hartman, with Gallus Detox Centers, presented to TPAPN staff.

- 7/12: PD attended a manager training held by TNA.
- 7/18: TPAPN PD and Frank Williams, MA, LBSW, LCDC attend regularly scheduled business meeting of the Texas BON.
- 7/25: TPAPN PD met with BON General Counsel and Director of Enforcement regarding complaints about TPAPN.
- 7/26: PD and TNA/TNF Interim ED met with BON ED and BON General Counsel, RE: Performance measures, expansion of TPAPN to 3 years, complaints from constituents, and reports,
- 7/31: Steve Murphy, counselor with Alamo City Treatment Center presented to staff at TNA/TNF HQ.
- 8/6: TPAPN hosted HIPPA training by Deborah Hiser, attorney with Husch/Blackwell.
- 8/15: TPAPN Program Operations Coordinator and Clinical Supervisor attended Excel training, Austin, TX.
- 8/20: PD and Program Operation Coordinator attended quarterly meeting of the TNA/TNF CE Provider Unit.
- 8/21: Cotii Huggins with Christian Farms Treehouse, Inc. (substance abuse treatment center) presented to TPAPN staff.

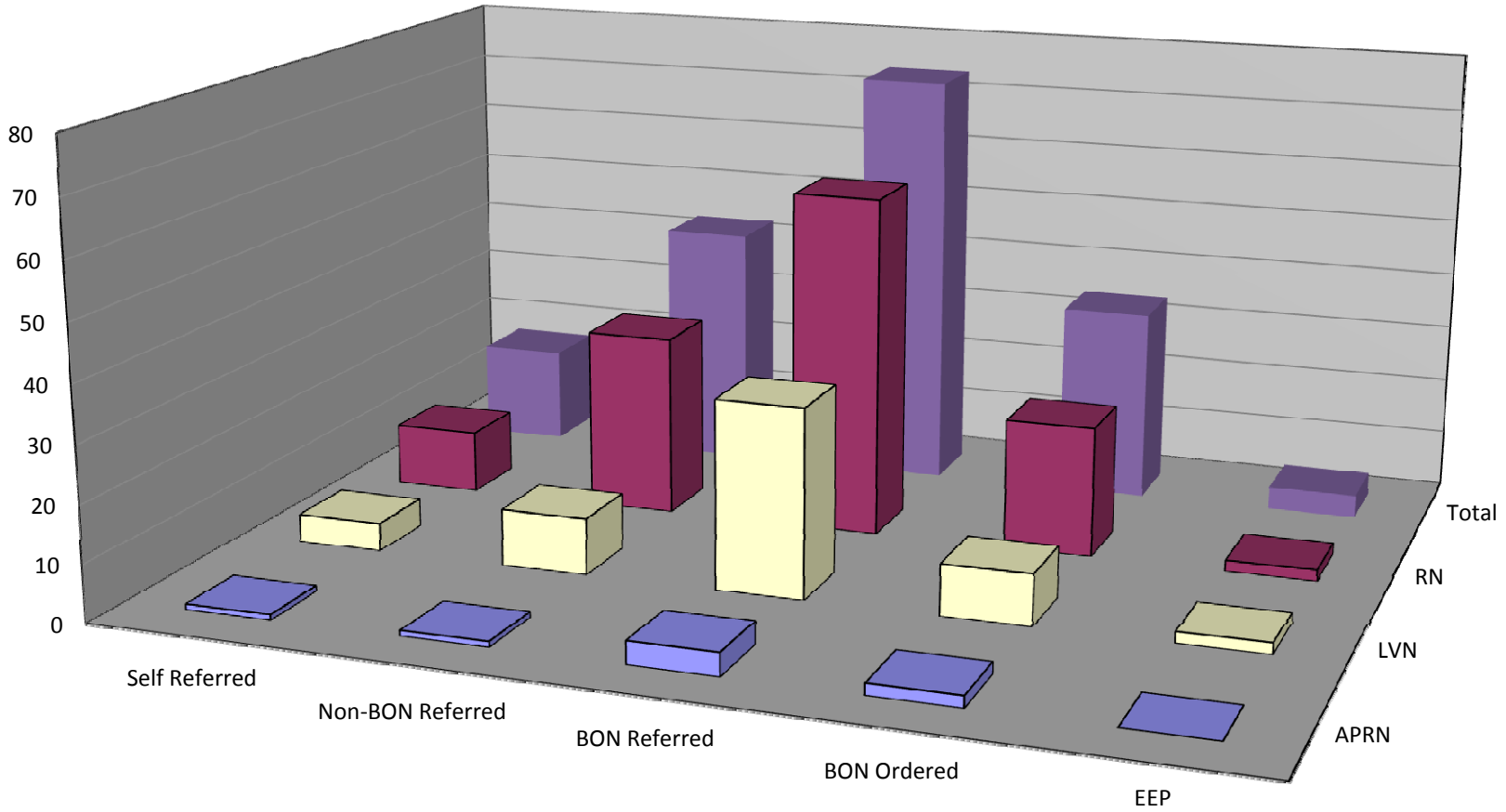
FISCAL ACTIVITIES

- The income and balance statements for the three months comprising the BON's 4th quarter are included in this report, **ATTACHMENT C**, 12 pages,
- At TPAPN's FY-end (6/30/13) the program had experienced a net income over expenses of approximately \$48,000 representing approximately \$326 under-budget in expenses and approximately \$48,000 more in total income received over budget.

REQUESTS OF THE BON

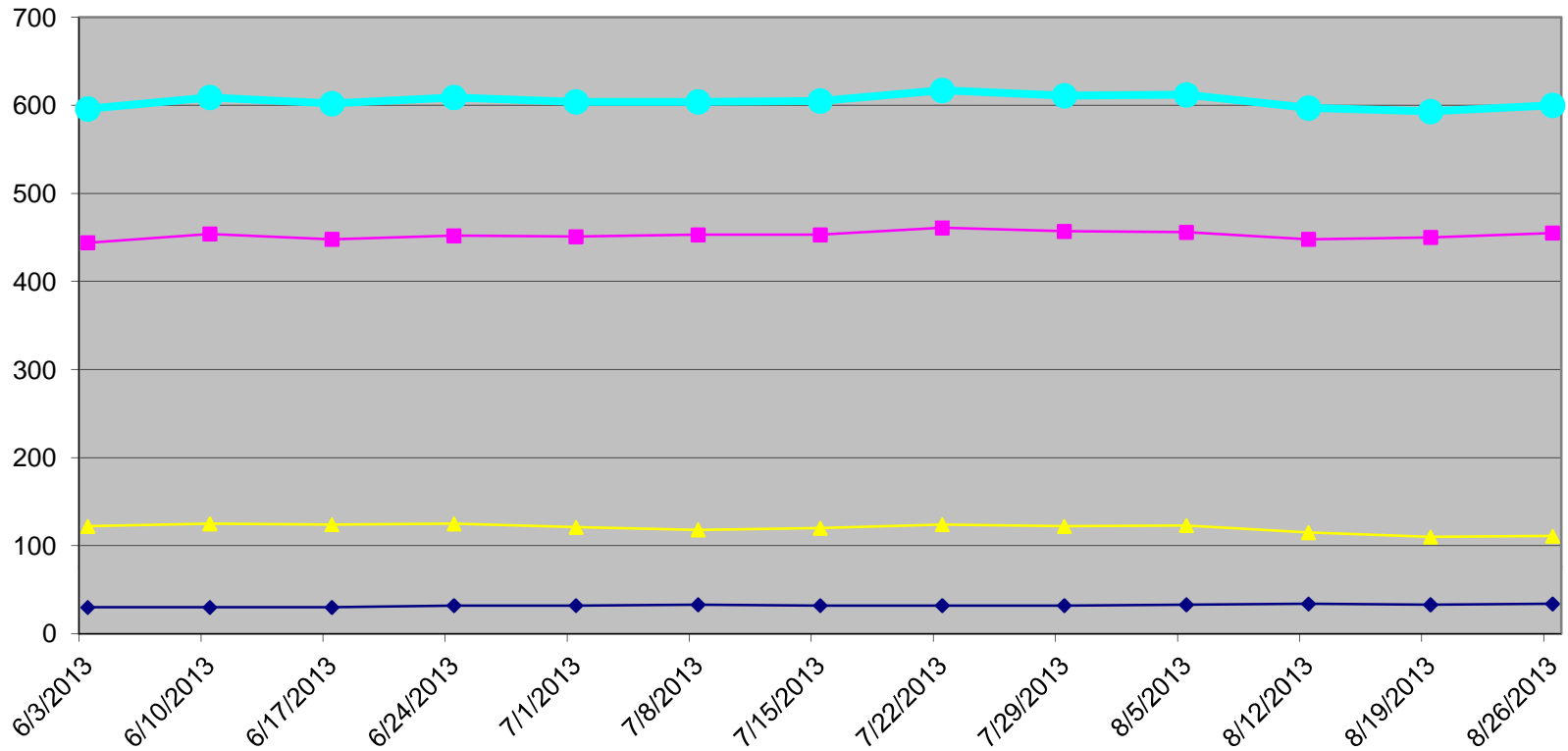
- TPAPN has no requests of the BON at this time.

Referrals by Referral Source and Nurse Type 4th Quarter FY'13



	Self Referred	Non-BON Referred	BON Referred	BON Ordered	EEP
APRN	1	1	4	2	0
LVN	5	10	33	9	2
RN	11	32	60	23	2
Total	17	43	74	34	4

Active Cases by Nurse Type 4th Quarter FY'13



	06/03/13	06/10/13	06/17/13	06/24/13	07/01/13	07/08/13	07/15/13	07/22/13	07/29/13	08/05/13	08/12/13	08/19/13	08/26/13
■ RN	444	454	448	452	451	453	453	461	457	456	448	450	455
▲ LVN	122	125	124	125	121	118	120	124	122	123	115	110	111
◆ APRN	30	30	30	32	32	33	32	32	32	33	34	33	34
● Total	596	609	602	609	604	604	605	617	611	612	597	593	600

TNF - TPAPN
BALANCE SHEET
JUNE 30, 2013

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	243,262.15
11400	OPPENHEIMER-M M FUNDS-2565		0.73
			<u> </u>
	TOTAL CASH & CASH EQUIVALENTS		243,262.88
INVESTMENTS			
11800	OPPENHEIMER-MF 2565		99,751.45
			<u> </u>
	TOTAL INVESTMENTS		99,751.45
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		48,637.00
13200	A/R OTHERS		24,000.00
			<u> </u>
	TOTAL ACCOUNTS RECEIVABLE		72,637.00
PREPAIDS			
			<u> </u>
	TOTAL PREPAIDS		0.00
			<u> </u>
	TOTAL CURRENT ASSETS		415,651.33
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		94,143.99
15100	ACCUMULATED DEPRECIATION		(93,658.85)
			<u> </u>
	TOTAL PROPERTY AND EQUIPMENT		485.14
			<u> </u>
	TOTAL ASSETS	\$	<u><u>416,136.47</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$	4,532.83
20900	A/P-MONTH END		1,677.38
21000	A/P-OTHER		11.76
21500	ACCRUED EXPENSES		78,594.32
21600	VOIDED CHECKS		807.86
			<u> </u>
	TOTAL CURRENT LIABILITIES		85,624.15
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30500	UNDESIGNATED		235,513.64
	NET INCOME OF <LOSS> TO DATE		54,998.68
			<u> </u>
	TOTAL NET ASSETS		330,512.32
			<u> </u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>416,136.47</u></u>

UNAUDITED

TNF - TPAPN
Income Statement
For the Twelve Months Ending June 30, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 48,637.00	\$ 55,416.63	\$ 681,510.00	\$ 665,000.00	16,510.00
40600 INTEREST	(397.42)	0.00	(192.76)	0.00	(192.76)
40700 DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000 SPONSORS/DONATIONS	0.00	500.00	15,416.38	6,000.00	9,416.38
41100 FIRST LAB, INC- SPONSOR	0.00	208.37	0.00	2,500.00	(2,500.00)
41200 PARTIC FEE:RN-BD ORDE	7,210.00	3,916.63	53,214.00	47,000.00	6,214.00
41300 PARTIC/LAB FEE:RN/LVN	22,620.00	10,666.63	140,112.00	128,000.00	12,112.00
41400 PARTIC FEE:RN-MI	782.00	260.00	6,042.00	3,120.00	2,922.00
41500 PARTIC FEE:LVN-BD ORD	1,750.00	1,000.00	18,825.00	12,000.00	6,825.00
41700 PARTIC FEE:LVN-MI	65.00	41.63	390.00	500.00	(110.00)
42500 WORKSHOPS - INCOME	0.00	333.37	2,707.86	4,000.00	(1,292.14)
42800 TREATMENT PROV W/S	0.00	250.00	0.00	3,000.00	(3,000.00)
Total	80,666.58	72,593.26	918,024.48	871,620.00	46,404.48
45000 EXTEND EVAL-LAB FEES	1,380.00	660.00	10,548.00	7,920.00	2,628.00
45100 EXTEND EVAL PARTIC FE	0.00	833.37	9,250.00	10,000.00	(750.00)
Total	1,380.00	1,493.37	19,798.00	17,920.00	1,878.00
Total Income	82,046.58	74,086.63	937,822.48	889,540.00	48,282.48
Expenses					
STAFFING					
50500 COMPENSATION	64,410.42	46,666.63	568,069.78	560,000.00	8,069.78
50600 ACCRUED VACATION	3,303.73	0.00	3,303.73	0.00	3,303.73
50700 OTHER COMPENSATION	0.00	0.00	635.92	0.00	635.92
50800 HLTH/LIFE INSURANCE	5,120.44	4,166.63	48,921.09	50,000.00	(1,078.91)
50900 W C INSURANCE	0.00	166.63	1,716.00	2,000.00	(284.00)
51000 DENTAL EXP	111.50	250.00	1,672.50	3,000.00	(1,327.50)
51500 PAYROLL TAXES	6,012.16	4,083.37	45,165.73	49,000.00	(3,834.27)
51600 TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700 401K	2,309.68	3,000.00	31,695.25	36,000.00	(4,304.75)
51800 401K-FORFEITURE	0.00	0.00	(34.98)	0.00	(34.98)
51900 TEMPS/AGENCIES/OTHER	0.00	0.00	35.77	0.00	35.77
52000 PROFESSIONAL DEVELOP	0.00	479.13	3,740.75	5,750.00	(2,009.25)
52400 STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500 STAFF TRAV/EXP	291.56	166.63	3,852.04	2,000.00	1,852.04
Total	81,559.49	58,979.02	709,185.07	707,750.00	1,435.07
53500 LESS EEP STAFFING	(2,347.32)	(1,769.38)	(20,927.11)	(21,233.00)	305.89
Total	79,212.17	57,209.64	688,257.96	686,517.00	1,740.96
54500 LEGAL EXPENSES	0.00	250.00	3,297.93	3,000.00	297.93
Total	0.00	250.00	3,297.93	3,000.00	297.93
55200 LESS EEP CONSULT	0.00	(7.50)	(99.52)	(90.00)	(9.52)
Total	0.00	242.50	3,198.41	2,910.00	288.41
ADMINISTRATIVE					
56000 OFFICE SPACE	3,824.79	4,416.63	55,124.79	53,000.00	2,124.79
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	48,000.00	48,000.00	0.00

Unaudited

TNF - TPAPN
Income Statement
For the Twelve Months Ending June 30, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	3,000.00	0.00
56700 MATERIALS-OTH GROUPS	0.00	8.37	0.00	100.00	(100.00)
56800 TELEPHONE	(816.95)	1,041.63	13,535.49	12,500.00	1,035.49
56900 EQUIP- LEASE	0.00	300.00	2,200.00	3,600.00	(1,400.00)
57000 POSTAGE	567.76	541.63	5,982.29	6,500.00	(517.71)
57100 SHIPPING/DELIVERY/	0.00	25.00	152.42	300.00	(147.58)
57200 DUPLICATING	323.00	266.63	5,274.79	3,200.00	2,074.79
57300 BANK CHARGES	19.57	16.63	300.00	200.00	100.00
57400 SUPPLIES	0.00	166.63	2,598.20	2,000.00	598.20
57500 EQUIP/SW/FURNITURE	509.26	166.63	1,119.54	2,000.00	(880.46)
57600 DEPRECIATION	0.00	41.63	672.00	500.00	172.00
57700 INFORMATION TECHNLO	0.00	375.00	2,000.00	4,500.00	(2,500.00)
57800 EQUIP MAINTENANCE	0.00	16.63	212.64	200.00	12.64
58000 MISCELLANEOUS	42.00	83.37	1,162.20	1,000.00	162.20
58100 INSUR/LEGAL DEFENSE	0.00	500.00	5,865.00	6,000.00	(135.00)
58200 INSURANCE FUND	0.00	0.00	42.00	0.00	42.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	300.00	(300.00)
59600 COMMITTEES & BOARDS	226.00	250.00	5,798.16	3,000.00	2,798.16
Total	8,695.43	12,491.41	153,039.52	149,900.00	3,139.52
59800 LESS EEP ADMIN	(260.86)	(374.75)	(4,528.13)	(4,497.00)	(31.13)
Total	8,434.57	12,116.66	148,511.39	145,403.00	3,108.39
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	0.00	416.63	6,629.81	5,000.00	1,629.81
61000 SPRING W/S	0.00	416.63	6,312.37	5,000.00	1,312.37
Total	0.00	833.26	12,942.18	10,000.00	2,942.18
62400 PROGRAM MATERIALS	0.00	291.63	1,721.94	3,500.00	(1,778.06)
Total	0.00	291.63	1,721.94	3,500.00	(1,778.06)
62900 LESS EEP PROG MATER	0.00	(8.75)	(50.00)	(105.00)	55.00
Total	0.00	282.88	1,671.94	3,395.00	(1,723.06)
EDUCATION					
63800 WORKSHOPS-EXPENSES	0.00	166.63	1,685.72	2,000.00	(314.28)
63900 LIAISON	0.00	166.63	0.00	2,000.00	(2,000.00)
64900 NRSNG SCHOOLS-EDUC M	0.00	125.00	0.00	1,500.00	(1,500.00)
Total	0.00	458.26	1,685.72	5,500.00	(3,814.28)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	3,000.00	(3,000.00)
68800 EDUC-EXHIBIT	0.00	41.63	950.00	500.00	450.00
Total	0.00	291.63	950.00	3,500.00	(2,550.00)
69900 LESS EEP EDUC MATE	0.00	(22.50)	(73.80)	(270.00)	196.20
Total	0.00	269.13	876.20	3,230.00	(2,353.80)
Total	87,646.74	71,412.33	857,143.80	856,955.00	188.80
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	2,347.32	1,769.38	20,927.11	21,233.00	(305.89)
74200 EEP CONSULT	0.00	7.50	99.52	90.00	9.52

Unaudited

TNF - TPAPN
Income Statement
For the Twelve Months Ending June 30, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
74400 EEP ADMIN	260.86	374.75	4,528.13	4,497.00	31.13
74800 EEP PROGRAM MATERIAL	0.00	8.75	51.44	105.00	(53.56)
75000 EEP EDUCATION	0.00	22.50	73.80	270.00	(196.20)
Total	2,608.18	2,182.88	25,680.00	26,195.00	(515.00)
Total Expenses	90,254.92	73,595.21	882,823.80	883,150.00	(326.20)
Net Income or Loss	\$ (8,208.34)	\$ 491.42	\$ 54,998.68	\$ 6,390.00	48,608.68

TNF - TPAPN
BALANCE SHEET
JULY 31, 2013

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	213,883.25
11400	OPPENHEIMER-M M FUNDS-2565		<u>0.73</u>
	TOTAL CASH & CASH EQUIVALENTS		213,883.98
INVESTMENTS			
11800	OPPENHEIMER-MF 2565		<u>99,686.81</u>
	TOTAL INVESTMENTS		99,686.81
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		48,637.00
13200	A/R OTHERS		<u>35,844.00</u>
	TOTAL ACCOUNTS RECEIVABLE		84,481.00
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>398,051.79</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		94,143.99
15100	ACCUMULATED DEPRECIATION		<u>(93,699.27)</u>
	TOTAL PROPERTY AND EQUIPMENT		444.72
	TOTAL ASSETS	\$	<u><u>398,496.51</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20900	A/P-MONTH END	\$	1,677.38
21000	A/P-OTHER		11,579.29
21500	ACCRUED EXPENSES		61,699.57
21600	VOIDED CHECKS		<u>807.86</u>
	TOTAL CURRENT LIABILITIES		75,764.10
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30500	UNDESIGNATED		290,512.32
	NET INCOME OF <LOSS> TO DATE		<u>(7,779.91)</u>
	TOTAL NET ASSETS		<u>322,732.41</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>398,496.51</u></u>

UNAUDITED

TNF - TPAPN
Income Statement
For the One Month Ending July 31, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 48,637.00	\$ 0.00	\$ 48,637.00	\$ 0.00	48,637.00
40600 INTEREST	(64.64)	0.00	(64.64)	0.00	(64.64)
41000 SPONSORS/DONATIONS	40.00	0.00	40.00	0.00	40.00
41200 PARTIC FEE:RN-BD ORDE	500.00	0.00	500.00	0.00	500.00
41300 PARTIC/LAB FEE:RN/LVN	11,232.00	0.00	11,232.00	0.00	11,232.00
41400 PARTIC FEE:RN-MI	390.00	0.00	390.00	0.00	390.00
41500 PARTIC FEE:LVN-BD ORD	350.00	0.00	350.00	0.00	350.00
45000 EXTEND EVAL-LAB FEES	612.00	0.00	612.00	0.00	612.00
45100 EXTEND EVAL PARTIC FE	500.00	0.00	500.00	0.00	500.00
Total Income	62,196.36	0.00	62,196.36	0.00	62,196.36
Expenses					
50500 COMPENSATION	49,235.24	0.00	49,235.24	0.00	49,235.24
50800 HLTH/LIFE INSURANCE	3,350.67	0.00	3,350.67	0.00	3,350.67
51000 DENTAL EXP	48.05	0.00	48.05	0.00	48.05
51500 PAYROLL TAXES	2,853.20	0.00	2,853.20	0.00	2,853.20
51700 401K	3,442.41	0.00	3,442.41	0.00	3,442.41
52000 PROFESSIONAL DEVELOP	616.00	0.00	616.00	0.00	616.00
52500 STAFF TRAV/EXP	295.31	0.00	295.31	0.00	295.31
Total	59,840.88	0.00	59,840.88	0.00	59,840.88
53500 LESS EEP STAFFING	(1,795.23)	0.00	(1,795.23)	0.00	(1,795.23)
Total	(1,795.23)	0.00	(1,795.23)	0.00	(1,795.23)
56000 OFFICE SPACE	3,824.79	0.00	3,824.79	0.00	3,824.79
56200 REIMB FOR STAFF TIME	4,000.00	0.00	4,000.00	0.00	4,000.00
56800 TELEPHONE	1,111.46	0.00	1,111.46	0.00	1,111.46
57000 POSTAGE	564.19	0.00	564.19	0.00	564.19
57200 DUPLICATING	121.00	0.00	121.00	0.00	121.00
57300 BANK CHARGES	76.18	0.00	76.18	0.00	76.18
57500 EQUIP/SW/FURNITURE	(356.89)	0.00	(356.89)	0.00	(356.89)
57600 DEPRECIATION	40.42	0.00	40.42	0.00	40.42
59600 COMMITTEES & BOARDS	278.63	0.00	278.63	0.00	278.63
59800 LESS EEP ADMIN	(289.79)	0.00	(289.79)	0.00	(289.79)
Total	9,369.99	0.00	9,369.99	0.00	9,369.99
Total	0.00	0.00	0.00	0.00	0.00
62400 PROGRAM MATERIALS	94.31	0.00	94.31	0.00	94.31
Total	94.31	0.00	94.31	0.00	94.31
63800 WORKSHOPS-EXPENSES	378.38	0.00	378.38	0.00	378.38
Total	378.38	0.00	378.38	0.00	378.38
69900 LESS EEP EDUC MATE	(11.35)	0.00	(11.35)	0.00	(11.35)
74000 EEP STAFFING	1,795.23	0.00	1,795.23	0.00	1,795.23
74400 EEP ADMIN	289.79	0.00	289.79	0.00	289.79
74800 EEP PROGRAM MATERIAL	2.92	0.00	2.92	0.00	2.92
75000 EEP EDUCATION	11.35	0.00	11.35	0.00	11.35

Unaudited

TNF - TPAPN
Income Statement
For the One Month Ending July 31, 2013

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Year to Date Actual</u>	<u>Year to Date Budget</u>	<u>Year to Date Variance</u>
Total	2,087.94	0.00	2,087.94	0.00	2,087.94
Total Expenses	69,976.27	0.00	69,976.27	0.00	69,976.27
Net Income or Loss	\$ <u>(7,779.91)</u>	\$ <u>0.00</u>	\$ <u>(7,779.91)</u>	\$ <u>0.00</u>	<u>(7,779.91)</u>

Unaudited

TNF - TPAPN
BALANCE SHEET
AUGUST 31, 2013

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	237,408.37
11400	OPPENHEIMER-M M FUNDS-2565		<u>0.73</u>
	TOTAL CASH & CASH EQUIVALENTS		237,409.10
INVESTMENTS			
11800	OPPENHEIMER-MF 2565		<u>99,816.09</u>
	TOTAL INVESTMENTS		99,816.09
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		43,147.00
13200	A/R OTHERS		<u>12,756.00</u>
	TOTAL ACCOUNTS RECEIVABLE		55,903.00
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		393,128.19
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		94,143.99
15100	ACCUMULATED DEPRECIATION		<u>(93,739.69)</u>
	TOTAL PROPERTY AND EQUIPMENT		404.30
	TOTAL ASSETS	\$	<u><u>393,532.49</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20900	A/P-MONTH END	\$	1,677.38
21000	A/P-OTHER		24,407.40
21500	ACCRUED EXPENSES		25,716.98
21600	VOIDED CHECKS		<u>807.86</u>
	TOTAL CURRENT LIABILITIES		52,609.62
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30500	UNDESIGNATED		304,817.32
	NET INCOME OF <LOSS> TO DATE		<u>(3,894.45)</u>
	TOTAL NET ASSETS		<u>340,922.87</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>393,532.49</u></u>

TNF - TPAPN
Income Statement
For the Two Months Ending August 31, 2013

	Current Month		Year to Date	
Revenues				
BOARD OF NURSING	\$ 43,147.00	69.46	\$ 98,429.00	75.09
INTEREST	0.00	0.00	64.64	0.05
SPONSORS/DONATIONS	0.00	0.00	40.00	0.03
PARTIC FEE:RN-BD ORDER	5,000.00	8.05	5,500.00	4.20
PARTIC/LAB FEE:RN/LVN CD	11,580.00	18.64	22,812.00	17.40
PARTIC FEE:RN-MI	845.00	1.36	1,235.00	0.94
PARTIC FEE:LVN-BD ORDER	1,050.00	1.69	1,400.00	1.07
EXTEND EVAL-LAB FEES	492.00	0.79	1,104.00	0.84
EXTEND EVAL PARTIC FEE	0.00	0.00	500.00	0.38
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Total Revenues	62,114.00	100.00	131,084.64	100.00
	<hr/>		<hr/>	
Cost of Sales				
	<hr/>		<hr/>	
Total Cost of Sales	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Gross Profit	62,114.00	100.00	131,084.64	100.00
	<hr/>		<hr/>	
Expenses				
COMPENSATION	49,571.88	79.81	98,807.12	75.38
ACCRUED VACATION	0.00	0.00	(3,303.73)	(2.52)
HLTH/LIFE INSURANCE	2,742.90	4.42	6,093.57	4.65
DENTAL EXP	48.05	0.08	96.10	0.07
PAYROLL TAXES	2,392.26	3.85	5,245.46	4.00
401K	2,684.13	4.32	6,126.54	4.67
PROFESSIONAL DEVELOPMENT	1,006.68	1.62	1,622.68	1.24
STAFF TRAV/EXP	233.03	0.38	540.10	0.41
LESS EEP STAFFING	0.00	0.00	(1,795.23)	(1.37)
LEGAL EXPENSES	(1,394.60)	(2.25)	(1,394.60)	(1.06)
OFFICE SPACE	3,824.79	6.16	7,649.58	5.84
REIMB FOR STAFF TIME	4,000.00	6.44	8,000.00	6.10
TELEPHONE	1,119.14	1.80	2,230.60	1.70
EQUIP- LEASE	275.00	0.44	275.00	0.21
POSTAGE	678.96	1.09	1,243.15	0.95
DUPLICATING	336.54	0.54	457.54	0.35
BANK CHARGES	12.55	0.02	88.73	0.07
EQUIP/SW/FURNITURE	0.00	0.00	(356.89)	(0.27)
DEPRECIATION	40.42	0.07	80.84	0.06
INFORMATION TECHNOLOGY	250.00	0.40	250.00	0.19
COMMITTEES & BOARDS	83.96	0.14	362.59	0.28
LESS EEP ADMIN	0.00	0.00	(289.79)	(0.22)
PROGRAM MATERIALS	251.62	0.41	345.93	0.26
WORKSHOPS-EXPENSES	137.48	0.22	515.86	0.39
LESS EEP EDUC MATE	0.00	0.00	(11.35)	(0.01)
EEP STAFFING	0.00	0.00	1,795.23	1.37
EEP ADMIN	0.00	0.00	289.79	0.22
EEP PROGRAM MATERIALS	0.00	0.00	2.92	0.00
EEP EDUCATION	0.00	0.00	11.35	0.01
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Total Expenses	68,294.79	109.95	134,979.09	102.97
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Net Income	\$ (6,180.79)	(9.95)	\$ (3,894.45)	(2.97)
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