

**Consideration of Follow-Up Survey Visit Report for New Nursing Education Program
Clarendon College in Pampa, Texas
Associate Degree Nursing Education Program**

Summary of Request:

Consider the survey visit report (see Attachment #1) on May 2, 2014, to Clarendon College in Pampa, Texas, following Board approval on April 16, 2014, of a new Associate Degree Nursing Education Program at Clarendon College. This survey visit fulfills Requirement #2 in the Board Order dated April 16, 2014.

Background:

- At the April 16, 2014 meeting, the Board of Nursing granted Initial Approval for a new Associate Degree Nursing Education Program to be established at Clarendon College in Pampa, Texas.
- One of the conditions in the Board Order required a survey visit to the campus to ensure the readiness of the physical facilities.
- The survey visit report for May 2, 2014 is included as Attachment #1.
- Board Staff determined that the physical site at Clarendon College in Pampa, Texas, meets requirements in rule 215.11 Facilities, Resources, and Services.

Staff Recommendation:

Move to accept the survey visit report as written.

**TEXAS BOARD OF NURSING
SURVEY VISIT PROGRAM REPORT
Professional Nursing Education Program**

NAME OF NURSING PROGRAM: Clarendon College in Pampa, Texas Associate Degree Nursing Education Program

PROPOSED DIRECTOR: Jackie Sublett, MSN, RN

REASON FOR SURVEY VISIT: New Proposal

DATE: May 2, 2014

SURVEY VISITOR: Gayle P. Varnell, PhD, APRN, CPNP-PC

Summary from Survey Visit: Board Staff met with Jackie Sublett, MSN, RN, proposed nursing program director, Ray Jamillo, VP, Kory Dunn, BSN, VN program director, and support staff. The tour of the campus validated that Clarendon College in Pampa, Texas campus is clean, well-maintained, well lighted, and has ample open parking. Comprehensive student services are available to students on campus.

In this report, the nursing program met Standard/Criteria listed unless otherwise indicated by narrative. Information in the Evidence column documents findings of pertinent data, outstanding performance, or deficiencies. Narrative in the Comments column includes recommendations or requirements to be met based on analysis of the survey visit.

STANDARD/CRITERIA	EVIDENCE	COMMENTS
§215.11 Facilities, Resources, and Services		
(a) The governing entity shall be responsible for providing: (1) educational facilities, (2) resources, and (3) services which support the effective development and implementation of the professional nursing education program.	Ms. Sublett reported that the campus president has met all of her requests regarding resources and services necessary to begin the ADN program. Strong administrative support was evident during the survey visit. A tour of the facilities demonstrated that the college has the necessary infrastructure to begin such a program.	Criterion met.
(b) An appropriately equipped skills laboratory shall be provided to accommodate the maximum number of students allowed for the program. (1) The laboratory shall be equipped with hot and cold running water. (2) The laboratory shall have adequate storage for equipment and supplies.	The proposal stated that the skills lab would be expanded. The expansion has been completed and the mannequins ordered. The skills lab is equipped with adequate storage for equipment and supplies and has hot and cold running water.	Criterion met.
(c) The dean/director and faculty shall have adequate secretarial and clerical assistance to meet the needs of the program.	One full-time administrative assistant has been budgeted and this person will be dedicated to the nursing education program. Plans are in place to begin advertising for this position as soon as possible.	Criterion met.
(d) The physical facilities shall be adequate to meet the needs of the program in relation to the size of the faculty and the student body.	(1) Currently the director has a cubicle located in a large room. Plans are in place to address the requirements for physical facilities, including director, clerical, and faculty offices. Room 204 has been selected for this build-out. The	Criterion met.

STANDARD/CRITERIA	EVIDENCE	COMMENTS
<p>(1) The dean/director shall have a private office.</p> <p>(2) Faculty offices shall be conveniently located and adequate in number and size to provide faculty with privacy for conferences with students and uninterrupted work.</p> <p>(3) Space for clerical staff, records, files, and equipment shall be adequate.</p> <p>(4) There shall be mechanisms which provide for the security of sensitive materials, such as examinations and health records.</p> <p>(5) Classrooms, laboratories, and conference rooms shall be conducive to learning and adequate in number, size, and type for the number of students and the educational purposes for which the rooms are used.</p> <p>(6) Teaching aids shall be provided to meet the objectives/outcomes of the program.</p> <p>(7) Adequate restrooms and lounges shall be provided convenient to the classroom.</p>	<p>construction is anticipated be completed by mid-June. A similar build-out has been done for another program and this build-out has large private offices with secure files and storage.</p> <p>(2) The proposed offices are conveniently located to classrooms and faculty work area. All offices will afford privacy for conferences and have locked storage areas.</p> <p>(3) The clerical staff will be located in an open office with the faculty offices located behind it.</p> <p>(4) This area will have secure storage for student files. New furniture will be ordered with college funds.</p> <p>(5) Room 209 has been designated as the ADN classroom when the program begins in summer 2014. Room 101 will be added for the first generic cohort. Both rooms can accommodate the number of students admitted and are fully equipped with computer, ITV, and other teaching equipment.</p> <p>(6) Teaching aids are available for faculty use and additional items will be purchased.</p> <p>(7) There is a student lounge equipped with microwave and refrigerator. Ample restrooms are conveniently located.</p>	
<p>(e) The learning resources, library, and departmental holdings shall be current, use contemporary technology appropriate for the level of the curriculum, and be sufficient for the size of the student body and the needs of the faculty.</p> <p>(1) Provisions shall be made for accessibility, availability, and timely delivery of information resources.</p> <p>(2) Facilities and policies shall promote effective use, i.e. environment, accessibility, and hours of operation.</p>	<p>(e) Room 103 – The Computer Lab contains 20 computers. The lab will be scheduled for use during proctored testing while being observed by faculty. The lab is equipped with electronics to allow the use of visual aids. The Learning Resource Center (LRC) has 14 computers and a printer. It provides an environment conducive to study and research.</p> <p>(1) The library subscribes to several electronic databases that include a wide range of full-text articles. SIRS, EBSCO, ERIC, and Gale are currently available and CINAHL will be added this summer. Additional library holdings will be purchased with the grant funds. Video resources available for class and clinical were donated by several vendors.</p> <p>(2) The grant also provided resources to have an Allied Health Learning Center staffed with a BSN-prepared nurse to provide tutoring, remediation, and practice with NCLEX test items. Tutoring will take place in either a conference room or computer lab. The library is available during campus hours of operation.</p>	Criteria met.

Pros and Cons from Survey Visit:

Pros:

- Facilities, resources, and services are adequate to meet the needs of the proposed ADN program.

Cons:

- None identified