

**Report of Survey Visit
Career Point College in Austin, Texas
Vocational Nursing Education Program**

Summary of Request

Consider the report of a survey visit to Career Point College Vocational Nursing (VN) Nursing Education Program in Austin, Texas, on February 24, 2015. Conducted by Education Consultants Sandi Emerson, MSN, RN and Virginia Ayars, EdD, MS, RN, CNE, the survey visit to the Career Point College VN program at the Austin extension campus was unannounced and prompted by written student complaints.

Historical Perspective:

- Career Point College (CPC) VN Program received initial approval in April 2008. CPC is licensed by the Texas Workforce Commission (TWC).
- The main CPC VN program campus is located in San Antonio, Texas. Board Staff approved the Austin, Texas CPC extension campus in August 2014.
- The NCLEX-PN® pass rates for Career Point College VN program for the past five (5) years are presented in the table below:

Examination Year	BON Approval Status	NCLEX-PN® Examination Pass Rate	Number of First Time Candidates (Passed/Total)
2014	Full	93.67%	207/221
2013	Full	94.63%	141/149
2012	Full	92.61%	163/176
2011	Full	86.41%	89/103
2010	Full	90.48%	57/63

- The pass rates in the table reflect graduates from the San Antonio campus only. Graduates from the Austin extension site will be included in the 2015 NCLEX-PN® pass rate.
- Over the past three (3) years, CPC VN program has had five (5) program directors. The current director, Wanda G. Cordaway, RN, BSN, was approved by Board staff on March 17, 2015.
- The Austin, Texas CPC extension site has had two (2) coordinators since the extension site opened in July 2014. The current coordinator is Suzanne Schupe, MSN, RN. She assumed the coordinator position in mid-February 2015.
- An unannounced visit made on February 24, 2015 was prompted due numerous student complaints received by Board staff since January 2015. Written complaints centered on a reported lack of compliance with maintaining required student information as well as reported inconsistency in application of policies secondary to frequent turnover in faculty and coordinator.
- The CPC Austin extension campus plans to admit eleven (11) student cohorts annually. Both a morning and weekend/night student tracks are offered as program options.
- The most recent cohort was admitted February 9, 2015 with five (5) students enrolled. The next cohort will start April 8, 2015.

- The VN program director was not present during the site visit. Responses to the Education Consultants' questions were provided by the School Director, Christine Urdialez. The site coordinator, who had recently been hired, was present.
- Enrollment at the Austin extension CPC campus is noted in the table below:

Site	Start Dates	Students accepted	Students completed	Total Site Enrollment
Austin	7/14/2014	14	No completers to date	28
	11/17/2014	9		
	2/9/15	5		

Survey Visit Findings:

- Board staff found the extension site to be in compliance with Rule 214.12 *Records and Reports* (See Attachment #1).

Pros and Cons:

Pros:

- Student files at the Austin extension site contain all Board required information.
- Records were safely and securely stored.

Cons:

- The Career Point College VN program has experienced frequent turnover in leadership with five (5) program directors approved by Board staff over the past three (3) years and two (2) site coordinators hired at the Austin extension site in the past eight (8) months.
- Evidence of the program director's authority to direct the vocational nursing education program in all its phases is unclear.

Staff Recommendation:

Move to accept the report of the survey visit to Career Point College Vocational Nursing Education Program in Austin, Texas (See Attachment #2).

**TEXAS BOARD OF NURSING
SURVEY VISIT PROGRAM REPORT
Career Point College in Austin, Texas
Vocational Nursing Education Program**

Purpose of Visit: Focused visit related to written student complaints specific to record keeping.

Date of Survey Visit: February 24, 2015

Board Staff Conducting Survey Visit: Sandi Emerson, MSN, RN, Nursing Consultant for Education, and Virginia Ayars, EdD, MS, RN, CNE

In this report the nursing program met standards and criteria unless otherwise indicated by narrative. Narrative in the Evidence column documents findings of pertinent data, outstanding performance, or deficiencies. Narrative in the Comments column includes recommendations or requirements to be met based on analysis of the survey visit.

§214.12 Records and Reports

Standard/Criteria	Evidence	Comments
<p>(a)Accurate and current records shall be maintained for a minimum of two (2) years in a confidential manner and be accessible to appropriate parties, including Board representatives. These records shall include, but are not limited to:</p> <p>(1)records of current students, including the student’s application and required admission documentation, evidence of the student’s ability to meet objectives/outcomes of the program, final clinical practice evaluations, signed receipt of written student policies furnished by manual and/or electronic means, evidence of student receipt of Board license eligibility information as specifically outlined in §214.8(b) of this chapter(relating to Students), and the statement of withdrawal from the program, if applicable:</p> <p>(2) faculty records;</p> <p>(3) administrative records, which include minutes of faculty meetings for the past three (3) years, and school catalogs;</p> <p>(4) the current program of study and curriculum including mission and goals (philosophy and outcomes), and course outlines;</p> <p>(5) agreements with affiliating agencies; and</p> <p>(6) the master plan of evaluation with most recent data collection.</p>	<p>Records accessible; contain all required information; school catalog obtained; curriculum being used is same for main campus in El Paso; affiliation agreements current</p>	<p>Criteria met</p>

(b)Record forms may be developed by an individual school.	Record forms developed by school	Criteria Met
(c)Hospital employment forms are not to be used for student records.	No hospital forms in student records	Criteria Met
(d)Records shall be safely stored to prevent loss, destruction, or unauthorized use.	Records stored in lockable file cabinets	Criteria Met
(e)Copies of the program's NEPIS, CANEP, and important Board communications shall be maintained.	Copies maintained in San Antonio office by Program Director	Criteria Met

DRAFT LETTER

April 20, 2015

Wanda G. Cordaway, RN, BSN
Program Director, Vocational Nursing
Career Point College

San Antonio, TX

Dear Ms. Cordaway:

At the April 16-17, 2015 meeting, members of the Texas Board of Nursing (Board) reviewed the report of the February 24, 2015 focused survey visit conducted by Board staff to the Austin extension site of Career Point College Vocational Nursing Education program. Based upon the review of the documents, it was the decision of the Board to accept the survey visit report.

Sincerely,

Katherine A. Thomas, MN, RN, FAAN
Executive Director
Texas Board of Nursing

Copy: Texas Workforce Commission (TWC)