



Texas Peer Assistance Program for Nurses

FY 2010 2nd QUARTER REPORT TO THE TEXAS BOARD OF NURSING

March 15, 2010

This report answers the following six questions for the time period of: December 1, 2009 through February 28, 2010, including data and outcome trends.

- ◆ Is the program working?
- ◆ What outcome trends are evident?
- ◆ Is the program compliant?
- ◆ Is the program fiscally responsible?
- ◆ Is the program well managed? And
- ◆ What requests TPAPN has of the Texas Board of Nursing (BON)?

IS THE PROGRAM WORKING?

Significant outcomes for the program’s case management and outreach activities are reported in this section.

- All outcomes except financial are reported per the Texas Board of Nursing’s (BON) fiscal/operating year.
- All numbers reported are based on the cohort of *individual* RNs and LVNs referred to TPAPN during the most recently completed Second (2nd) quarter of 2010 FY.
- For purposes of this report, no duplicate events occurring within either the first or second quarter are counted, e.g., multiple referrals or signed return-to-work agreements for the same nurse.
- Outcome totals for signed participation agreements and signed return-to-work (RTW) agreements for the current quarter are incomplete due to the fact that those processes, including data entry, may take longer than the time period currently reported. Outcome numbers from the previous quarter have been updated.
- Completions are based on nurses who have signed participation at least two-years prior and have successfully completed all program requirements.

A. Case Management Performance:

Table 1 for RNs and **Table 2** for LVNs below account for increasing referrals for RNs and LVNs in the second quarter compared to the first. Signed participations have similarly increased with greater numbers likely for the remainder of March and into April.

TABLE 1

RN Totals for 2nd Qtr, FY 2010 vs. 1st Qtr, FY 2010								
Quarter	Referred		Signed Participation		Returned to Work		Completed	
	2nd	1st	2nd	1st	2nd	1st	2nd	1st
RNs*	63	47	26	30	8	18	29	35
RN Board Orders	39	28	18	25	8	13	8	11
APNs	2	1	1	1	0	1	0	1
APN Board Orders	2	0	1	0	0	0	0	2
TOTAL	106	76	46	56	16	32	37	49

TABLE 2

LVN Totals 2nd Qtr, FY 2010 vs. 1st Qtr, FY 2010								
Quarter	Referred		Signed Participation		Returned to Work		Completed	
	2nd	1st	2nd	1st	2nd	1st	2nd	1st
LVNs*	25	13	7	9	1	3	4	5
LVN Board Orders	13	17	8	14	0	5	6	1
TOTAL	38	30	15	23	1	8	10	6

* Includes all RNs (except APNs) and LVNs referred by 3rd parties directly to TPAPN or via the BON and self-referrals.

B. Case/Call Activity

Total Active Cases (RNs and LVNs):

- 583 – Represents TPAPN’s average, daily census for the quarter; includes RNs and LVNs referred to TPAPN who have signed or have yet to sign participation agreements and have not been dismissed from TPAPN.

Total Telephone Calls Received via TPAPN’s Dedicated Toll Free Line:

- 5,841 – Number does not include local/Austin metro calls and long distance calls received or outbound calls made by TPAPN staff.

C. Outreach Efforts:

Advocate Activities:

- 10 new advocate applications were received during the quarter.
- 96 attendees were reached through six, Nursing CE offerings presented by TPAPN’s volunteer nurse advocates.

Staff Activities:

Presentations, Workshops & Exhibits

- 12/11/09 Workshop, “TPAPN Advocate & Faculty Liaison Workshop,” Euless, TX. Two new advocates were accepted and trained.
- 02/25/10 Workshop, “TPAPN Advocate & Faculty Liaison Workshop,” Houston, TX. Eleven new advocates were accepted and trained.

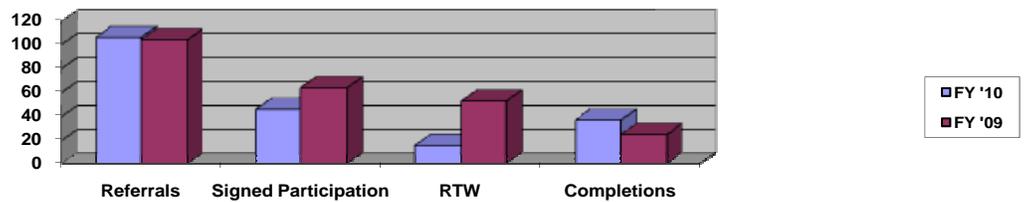
WHAT OUTCOME TRENDS ARE EVIDENT FOR RNs?

Table 3 and **graph 1** below provide comparisons of outcomes for individual RNs 2nd Qtr FY '10 compared to 2nd Qtr FY '09. RN referrals and participations for the quarter appear to be approximating last year's numbers with further increases likely in the last half of the current FY. And always a good outcome is the fact that the numbers of RNs completing are running well ahead of last year's numbers.

TABLE 3

RN Totals 2nd Quarter FY 2010 vs. 2 nd Quarter FY 2009								
	Referred		Signed Participation		RTW		Completed	
FY	'10	'09	'10	'09	'10	'09	'10	'09
RNs	63	82	26	43	8	35	29	15
RN Board Orders	39	21	18	20	8	17	8	9
APNs	2	1	1	1	0	1	0	1
APN Board Orders	2	0	1	0	0	0	0	0
TOTAL	106	104	46	64	16	53	37	25

Graph 1: RNs 2nd Quarter FY 2010 vs. 2nd Quarter FY 2009

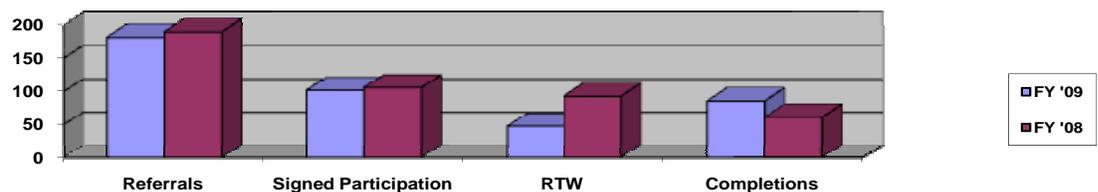


A comparison of FY '10, year to date (YTD), RN outcomes vs. FY '09, YTD for RNs is provided in *table 4* and *graph 2*. It is apparent that the earlier "decline" in referral reported last quarter has begun to turn around along with signed participation agreements. Most noticeable regarding referrals is the approximate two-fold increase in board orders received. It is too early to make a determination regarding "return to works" though the number of RNs completing thus far for 2010 are significantly greater, by @ 28%, than for YTD in 2009.

TABLE 4

RN Totals YTD FY 2010 to FY 2009								
	Referred		Signed Participation		RTW		Completed	
FY	'10	'09	'10	'09	'10	'09	'10	'09
RNs	110	155	56	74	26	65	64	40
RN Board Orders	67	33	43	31	21	27	19	20
APNs	3	2	2	1	1	1	1	2
APN Board Orders	2	0	1	0	0	0	2	0
TOTAL	182	190	102	106	48	93	86	62

Graph 2: Year-to-Date Outcomes for RNs: FY 2010 vs. FY 2009



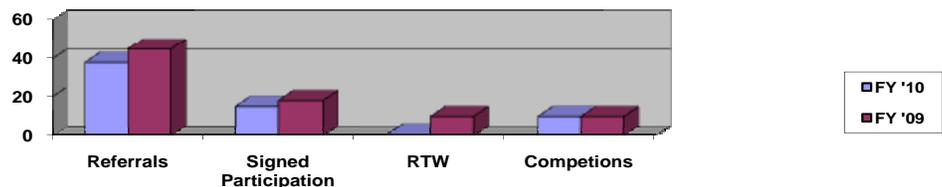
WHAT OUTCOME TRENDS ARE EVIDENT FOR LVNs?

Comparisons of LVN outcomes, 2nd Qtr, FY '10 vs. 2nd Qtr, FY '09 are provided in **Table 5** and **Graph 3**. LVN referrals for the past quarter are less by approximately 16% compared to the same quarter last year. The proportion of LVNs this past quarter who have thus far signed participation compared to those referred is approximately the same as those of the second quarter last year, about 40%. As with RNs it is too early to tell about LVNs returning to work as this process takes longer. LVN completions remained on par to last year's.

TABLE 5

LVN Totals 2 nd Quarter FY 2010 vs. 2 nd Quarter FY 2009								
	Referred		Signed Participation		Returned to Work		Completed	
FY	'10	'09	'10	'09	'10	'09	'10	'09
LVNs	25	32	7	9	1	7	4	4
LVN Board Orders	13	13	8	9	0	3	6	6
TOTAL	38	45	15	18	1	10	10	10

Graph 3: LVNs 2nd Quarter FY 2010 vs. 2nd Quarter FY 2009

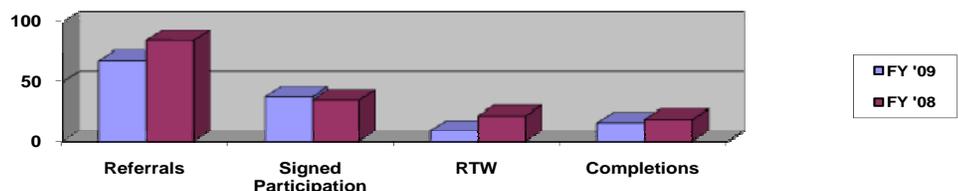


Year to date (YTD) outcome comparisons for LVNs, FY '10 vs. FY '09, are provided in *table 6* and *graphic 4*. It is interesting to note that in spite of significantly fewer referrals to date for this FY (@ 20%) the number of LVNs signing participation is greater. As said before in this report it is too early to make any determination about return to work agreements signed. Completions however are slightly behind last year's number.

TABLE 6

LVN Totals YTD FY 2010 to YTD FY 2009								
	Referred		Signed Participation		Returned to Work		Completed	
FY	'10	'09	'10	'09	'10	'09	'10	'09
LVNs	38	60	16	16	4	13	9	8
LVN Board Orders	30	25	22	19	5	9	7	11
TOTAL	68	85	38	35	9	22	16	19

Graph 4: Year-to-Date Outcomes for LVNs: FY 2010 vs. FY 2009



EXTENDED EVALUATION PROGRAM

Second quarter outcomes for the Extended Evaluation Program demonstrate that the program continues to be a useful resource for nurses, short of disciplinary action by the BON or participation in TPAPN unless warranted.

Outcome Type	2 nd Qtr FY 2010	1 st Qtr FY 2010	2 nd Qtr FY 2009
EEP Referrals	27	22	8
Signed EEP Participation	15	15	14
EEP Participants Converted to TPAPN Participation	1	1	0
Successfully Completed EEP	7	8	8

IS THE PROGRAM COMPLIANT?

TPAPN demonstrates legal and programmatic compliance by:

- Receiving a copy of the performance/legal audit completed by Penny Burt, JD, RN and providing perspective to the BON in responding to recommendations.
- Addressing weekly third-party referral data and categorical needs internally and with the BON as needed or requested.

IS THE PROGRAM FISCALLY RESPONSIBLE?

TPAPN demonstrates fiscal responsibility by:

- Receiving the results of the TNF’s annual, external financial audit for the fiscal year July 1, 2008 – June 30, 2009, performed by Reynolds & Franke, PC. **(Hard copy to be provided to BON administration, 19 pages total, exclusive of cover, title page and table of contents page).**
- Drafting contingency budgets for TNF administration for the remainder of 2009-2010 FY and for FY 2010-2011 that reflect the possible budget reduction of 5% for the biennium for peer assistance as proposed by the BON.
- Submitting the balance and income statements for TPAPN December, 2009 and January and February 2010 - included in this report, 12 pages total.

IS THE PROGRAM WELL-MANAGED?

TPAPN demonstrates that it is well-managed vis-à-vis the following activities:

- 12/4/09: Holding the regularly scheduled meeting of the TPAPN Advisory Committee on. **The minutes of the meeting, 8 pages, are enclosed with this report.** No significant motions were raised or approved.
- 12/7/09: Attending in an advisory capacity, the BON’s Eligibility and Disciplinary Committee meeting.
- 12/10/09: Hosting Talbott Recovery (drug and alcohol treatment program), Atlanta, GA, to receive an update on their health professionals’ program.
- 12/11/09: Providing an advocate training workshop hosted and sponsored by The Right Step (drug and alcohol treatment center) in Euless, TX.

- 12/11/09: Hosting Grant Mitchell, RN, representative for Dr. Jaye Crowder, MD, Dallas, TX RE: Dr. Crowder's willingness to provide assessments and facilitate support group(s) for recovering health professionals.
- 12/16-17: Attending the National Council of State Boards of Nursing's (NCSBN) Chemical Dependency Regulatory Committee meeting in Chicago and its continuing work on developing best practices for alternative programs, for the programs themselves and their affiliated licensing boards.
- 1/8/10: Participating in the NCSBN CD Regulatory Committee teleconference.
- 1/11/10: Implementing revised contracts that address prohibition on licensure compact
- 1/21/10: Attending the regularly scheduled business meeting of the BON BOD.
- 1/22/10: Addressing with FirstLab, Inc., ongoing case management software needs.
- 1/29/10: Teleconferencing with Timothy Brown, Chair of the Texas State Board of Social Worker Examiners, concerning their board's interest in establishing peer assistance for licensees with substance use disorders.
- 2/4-6: Providing a poster presentation (through Phyllis Hart-Tipton, PhD, RN) on TPAPN's 2007 survey of alternative programs' referral policies and procedures at the Southern Nursing Research Society's meeting held in Austin.
- 2/9/10: Piloting remote work for TPAPN (TNA/TNF) vis-à-vis Becki Drozd, RN, LCDC, TPAPN Case Manager (from her home).
- 2/18/10: Attending TNA's Tri-Corp management meeting.
- 2/19/10: Attending TNA's all-staff meeting to review personnel policies, health insurance and other personnel needs.
- 2/19/10: Teleconferencing with Phyllis Hart-Tipton regarding development of a draft article on the 2007 referral survey.
- 2/22/10: Teleconferencing with the executive committee of the National Organization of Alternative Programs concerning the organization's spring conference to be held May 6-8, 2010 in Las Vegas.
- 2/24/10: Meeting with BON administration along with TNF administration regarding the 2009 performance and legal audit recommendations, data needs and program expansion.
- 2/25/10: Providing an advocate training workshop, hosted and sponsored by Memorial-Hermann's Prevention and Recovery Center, (drug and alcohol treatment center) Houston, TX.
- 2/26/10: Participating in NCSBN's CD Regulatory Committee teleconference call regarding best practice guidelines and the upcoming April 27-28 forum to be held in Chicago.

WHAT REQUESTS OF THE BON DOES TPAPN HAVE?

TPAPN has no requests of the BON at this time.

Texas Peer Assistance Program for Nurses

OVERVIEW

TPAPN operates under the Texas Nurses Foundation as an alternative to discipline for licensed RNs and LVNs of Texas whose nursing practice may be impaired due to chemical dependency or certain mental illnesses. TPAPN also provides a lower threshold of board sanction for certain nurses as appropriate. TPAPN began operations on March 1, 1987 as an approved peer assistance operating under Chapter 467 of the Texas Health and Safety Code.

As an alternative program TPAPN has been able to offer nurses a second chance for change that can improve practice and life-saving as well. Over 2,800 nurses have completed TPAPN since its inception. That represents more than 2,800 nurses who the profession has been able to retain and return to safe practice. TPAPN provides 24 hours a day, 7 days a week, assistance services for nurses who might otherwise not have sought or been given assistance.

The Texas Board of Nursing approves nurses received via third-party referral for opportunity to participate in TPAPN. All nurses must document recent assessment, appropriate treatment, and continued random drug screening and abide by practice restrictions and other terms of participation to ensure satisfactory recovery and safe nursing practice. Nurses referred by third parties who refuse to participate or who are dismissed from TPAPN are reported to the Texas Board of Nursing as are self-referrals who withdraw, fail to complete or who are dismissed for any reason.

Through peer advocacy, opportunity for renewal, firm monitoring and education for best practice, TPAPN protects the public and helps to reclaim the careers and lives of Texas' nurses.

TPAPN's MISSION:

- 1) Offer nurses life-renewing opportunities from substance use disorders and certain psychiatric disorders;
- 2) Return nurses back to safe nursing practice;
- 3) Protect the public; and
- 4) Promote professional accountability.

TNF - TPAPN
BALANCE SHEET
DECEMBER 31, 2009

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	120,424.93
11300	S/W SECURITIES-GOV'T FUND		<u>680.17</u>
	TOTAL CASH & CASH EQUIVALENTS		121,105.10
INVESTMENTS			
	TOTAL INVESTMENTS		<u>0.00</u>
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		63,658.00
13100	A/R -TNA		47.72
13200	A/R OTHERS		<u>1,940.00</u>
	TOTAL ACCOUNTS RECEIVABLE		65,645.72
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>186,750.82</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		90,078.85
15100	ACCUMULATED DEPRECIATION		<u>(90,078.85)</u>
	TOTAL PROPERTY AND EQUIPMENT		0.00
	TOTAL ASSETS	\$	<u><u>186,750.82</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20900	A/P-MONTH END	\$	3,288.00
21200	A/P-TNF		3,000.00
21500	ACCRUED EXPENSES		33,619.00
21600	VOIDED CHECKS		<u>757.86</u>
	TOTAL CURRENT LIABILITIES		40,664.86
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30200	WIND-DOWN:AVAILABLE		151,764.44
	NET INCOME OF <LOSS> TO DATE		<u>(45,678.48)</u>
	TOTAL NET ASSETS		<u>146,085.96</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>186,750.82</u></u>

UNAUDITED

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2009

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 63,658.00	\$ 56,770.83	\$ 287,101.00	\$ 340,625.02	(53,524.02)
40600 INTEREST	0.00	166.67	0.00	999.98	(999.98)
40700 DONATIONS	0.00	25.00	78.00	150.00	(72.00)
40900 VERIFICATIONS	0.00	12.50	0.00	75.00	(75.00)
41000 SPONSORS	150.00	291.67	150.00	1,749.98	(1,599.98)
41100 NCPS, INC. - SPONSORS	0.00	166.67	0.00	999.98	(999.98)
41200 PARTIC FEE:RN-BD ORDE	6,000.00	2,666.67	18,500.00	15,999.98	2,500.02
41300 PARTIC/LAB FEE:RN/LVN	8,340.00	8,250.00	48,230.00	49,500.00	(1,270.00)
41400 PARTIC FEE:RN-MI	675.00	500.00	3,059.00	3,000.00	59.00
41500 PARTIC FEE:LVN-BD ORD	1,750.00	1,250.00	7,300.00	7,500.00	(200.00)
41700 PARTIC FEE:LVN-MI	100.00	100.00	400.00	600.00	(200.00)
42500 EMPLOYER W/S-INCOME	0.00	333.33	250.00	2,000.02	(1,750.02)
42700 SPONSORS-TRMT W/S	0.00	133.33	0.00	800.02	(800.02)
42900 EXHIBITS	75.00	166.67	75.00	999.98	(924.98)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	24.98	(24.98)
43500 EMPLOYER INSERVICE	0.00	250.00	0.00	1,500.00	(1,500.00)
Total	80,748.00	71,087.51	365,143.00	426,524.94	(61,381.94)
45000 EXTEND EVAL-LAB FEES	480.00	450.00	2,580.00	2,700.00	(120.00)
45100 EXTEND EVAL PARTIC FE	750.00	625.00	3,750.00	3,750.00	0.00
Total	1,230.00	1,075.00	6,330.00	6,450.00	(120.00)
Total Income	81,978.00	72,162.51	371,473.00	432,974.94	(61,501.94)
Expenses					
STAFFING					
50500 COMPENSATION	45,663.06	43,833.33	261,491.40	263,000.02	(1,508.62)
50800 HLTH/LIFE INSURANCE	3,174.50	4,583.33	20,572.50	27,499.98	(6,927.48)
51000 DENTAL EXP	60.85	250.00	2,092.96	1,500.00	592.96
51500 PAYROLL TAXES	3,981.65	3,500.00	20,262.59	21,000.00	(737.41)
51700 401K	2,158.27	2,625.00	14,255.58	15,750.00	(1,494.42)
51900 TEMPS/AGENCIES/OTHER	4,357.52	125.00	13,913.92	750.00	13,163.92
52000 PROFESSIONAL DEVELOP	101.00	208.33	921.00	1,250.02	(329.02)
52500 STAFF TRAV/EXP	479.35	208.33	1,165.57	1,250.02	(84.45)
Total	59,976.20	55,333.32	334,675.52	332,000.04	2,675.48
53500 LESS EEP STAFFING	(1,799.00)	(1,660.00)	(10,012.00)	(9,960.00)	(52.00)
Total	58,177.20	53,673.32	324,663.52	322,040.04	2,623.48
54500 LEGAL EXPENSES	0.00	166.67	0.00	999.98	(999.98)
Total	0.00	166.67	0.00	999.98	(999.98)
55200 LESS EEP CONSULT	0.00	(5.00)	0.00	(30.00)	30.00
Total	0.00	161.67	0.00	969.98	(969.98)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	26,136.00	26,499.98	(363.98)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	24,000.00	24,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	1,500.00	1,500.00
56600 BON PERFORMANCE AUD	0.00	250.00	0.00	1,500.00	(1,500.00)

Unaudited

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2009

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	50.02	(50.02)
56800 TELEPHONE	954.51	1,083.33	6,058.96	6,500.02	(441.06)
56900 EQUIP -S/W- LEASE	301.00	375.00	1,806.00	2,250.00	(444.00)
57000 POSTAGE	611.63	583.33	3,279.23	3,500.02	(220.79)
57100 SHIPPING/DELIVERY/	0.00	33.33	115.10	200.02	(84.92)
57200 DUPLICATING	150.21	416.67	1,671.53	2,499.98	(828.45)
57300 BANK CHARGES	0.00	16.67	109.67	99.98	9.69
57400 SUPPLIES	190.88	333.33	585.67	2,000.02	(1,414.35)
57500 EQUIP/SW/FURNITURE	0.00	145.83	2,146.95	875.02	1,271.93
57600 DEPRECIATION	0.00	41.67	0.00	249.98	(249.98)
57700 INFORMATION TECHNLO	200.00	416.67	1,254.95	2,499.98	(1,245.03)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	249.98	(249.98)
58000 MISCELLANEOUS	91.28	66.67	786.13	399.98	386.15
58100 INSUR/LEGAL DEFENSE F	0.00	541.67	5,361.00	3,249.98	2,111.02
58600 RESOURCE LIBRARY	0.00	16.67	0.00	99.98	(99.98)
59600 COMMITTEES & BOARDS	263.45	208.33	1,265.99	1,250.02	15.97
Total	11,118.96	13,245.84	77,577.18	79,474.96	(1,897.78)
59800 LESS EEP ADMIN	(333.00)	(397.42)	(2,229.00)	(2,384.48)	155.48
Total	10,785.96	12,848.42	75,348.18	77,090.48	(1,742.30)
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	250.40	166.67	2,608.05	999.98	1,608.07
61000 SPRING W/S - ADVOCATE	0.00	166.67	0.00	999.98	(999.98)
Total	250.40	333.34	2,608.05	1,999.96	608.09
62400 PROGRAM MATERIALS	596.00	333.33	1,494.49	2,000.02	(505.53)
Total	596.00	333.33	1,494.49	2,000.02	(505.53)
62900 LESS EEP PROG MATER	(18.00)	(10.00)	(45.00)	(60.00)	15.00
Total	578.00	323.33	1,449.49	1,940.02	(490.53)
EDUCATION					
63600 TREATMENT PROV W/S	0.00	125.00	326.16	750.00	(423.84)
63800 EMPLOYER WORKSHOPS	0.00	166.67	470.08	999.98	(529.90)
64900 NRSG SCHOOLS-EDUC M	0.00	41.67	0.00	249.98	(249.98)
Total	0.00	333.34	796.24	1,999.96	(1,203.72)
68400 EDUC-MATERIALS/BROC	0.00	125.00	0.00	750.00	(750.00)
Total	0.00	125.00	0.00	750.00	(750.00)
69900 LESS EEP EDUC MATE	0.00	(10.00)	0.00	(60.00)	60.00
Total	0.00	115.00	0.00	690.00	(690.00)
Total	69,791.56	67,788.42	404,865.48	406,730.44	(1,864.96)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,799.00	1,660.00	10,012.00	9,960.00	52.00
74200 EEP CONSULT	0.00	5.00	0.00	30.00	(30.00)
74400 EEP ADMIN	333.00	397.42	2,229.00	2,384.48	(155.48)
74800 EEP PROGRAM MATERIAL	18.00	10.00	45.00	60.00	(15.00)
75000 EEP EDUCATION	0.00	10.00	0.00	60.00	(60.00)

Unaudited

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2009

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Year to Date Actual</u>	<u>Year to Date Budget</u>	<u>Year to Date Variance</u>
Total	2,150.00	2,082.42	12,286.00	12,494.48	(208.48)
Total Expenses	71,941.56	69,870.84	417,151.48	419,224.92	(2,073.44)
Net Income or Loss	\$ 10,036.44	\$ 2,291.67	\$ (45,678.48)	\$ 13,750.02	(59,428.50)

Unaudited

MARCH 29, 2010

TNF - TPAPN
BALANCE SHEET
JANUARY 31, 2010

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$ 141,252.82	
11300	S/W SECURITIES-GOV'T FUND	680.17	
		<u> </u>	
	TOTAL CASH & CASH EQUIVALENTS		141,932.99
INVESTMENTS			
		<u> </u>	
	TOTAL INVESTMENTS		0.00
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING	57,020.00	
13100	A/R -TNA	47.72	
13200	A/R OTHERS	8,476.79	
		<u> </u>	
	TOTAL ACCOUNTS RECEIVABLE		65,544.51
PREPAIDS			
		<u> </u>	
	TOTAL PREPAIDS		0.00
		<u> </u>	
	TOTAL CURRENT ASSETS		207,477.50
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT	92,130.80	
15100	ACCUMULATED DEPRECIATION	(90,762.85)	
		<u> </u>	
	TOTAL PROPERTY AND EQUIPMENT		1,367.95
		<u> </u>	
	TOTAL ASSETS	\$	<u><u>208,845.45</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$ 4,986.50	
20900	A/P-MONTH END	3,565.00	
21200	A/P-TNF	3,000.00	
21500	ACCRUED EXPENSES	36,679.00	
21600	VOIDED CHECKS	757.86	
		<u> </u>	
	TOTAL CURRENT LIABILITIES		48,988.36
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS	40,000.00	
30200	WIND-DOWN:AVAILABLE	151,764.44	
	NET INCOME OF <LOSS> TO DATE	(31,907.35)	
		<u> </u>	
	TOTAL NET ASSETS		<u>159,857.09</u>
		<u> </u>	
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>208,845.45</u></u>

UNAUDITED

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 57,020.00	\$ 56,770.83	\$ 344,121.00	\$ 397,395.81	(53,274.81)
40600 INTEREST	0.00	166.67	0.00	1,166.65	(1,166.65)
40700 DONATIONS	0.00	25.00	78.00	175.00	(97.00)
40900 VERIFICATIONS	0.00	12.50	0.00	87.50	(87.50)
41000 SPONSORS	732.66	291.67	882.66	2,041.69	(1,159.03)
41100 FIRST LAB, INC- SPONSOR	0.00	166.67	0.00	1,166.65	(1,166.65)
41200 PARTIC FEE:RN-BD ORDE	9,450.00	2,666.67	27,950.00	18,666.69	9,283.31
41300 PARTIC/LAB FEE:RN/LVN	7,760.00	8,250.00	55,990.00	57,750.00	(1,760.00)
41400 PARTIC FEE:RN-MI	150.00	500.00	3,209.00	3,500.00	(291.00)
41500 PARTIC FEE:LVN-BD ORD	350.00	1,250.00	7,650.00	8,750.00	(1,100.00)
41700 PARTIC FEE:LVN-MI	(50.00)	100.00	350.00	700.00	(350.00)
42500 EMPLOYER W/S-INCOME	0.00	333.33	250.00	2,333.31	(2,083.31)
42700 SPONSORS-TRMT W/S	0.00	133.33	0.00	933.35	(933.35)
42900 EXHIBITS	0.00	166.67	75.00	1,166.65	(1,091.65)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	29.15	(29.15)
43500 EMPLOYER INSERVICE	0.00	250.00	0.00	1,750.00	(1,750.00)
Total	75,412.66	71,087.51	440,555.66	497,612.45	(57,056.79)
45000 EXTEND EVAL-LAB FEES	620.00	450.00	3,200.00	3,150.00	50.00
45100 EXTEND EVAL PARTIC FE	2,250.00	625.00	6,000.00	4,375.00	1,625.00
Total	2,870.00	1,075.00	9,200.00	7,525.00	1,675.00
Total Income	78,282.66	72,162.51	449,755.66	505,137.45	(55,381.79)
Expenses					
STAFFING					
50500 COMPENSATION	40,124.87	43,833.33	301,616.27	306,833.31	(5,217.04)
50800 HLTH/LIFE INSURANCE	3,174.50	4,500.00	23,747.00	31,500.00	(7,753.00)
50900 W C INSURANCE	1,812.00	0.00	1,812.00	0.00	1,812.00
51000 DENTAL EXP	0.00	250.00	2,092.96	1,750.00	342.96
51500 PAYROLL TAXES	4,554.04	3,583.33	24,816.63	25,083.31	(266.68)
51700 401K	1,950.45	2,625.00	16,206.03	18,375.00	(2,168.97)
51900 TEMPS/AGENCIES/OTHER	2,889.04	125.00	16,802.96	875.00	15,927.96
52000 PROFESSIONAL DEVELOP	304.00	208.33	1,225.00	1,458.31	(233.31)
52500 STAFF TRAV/EXP	49.50	208.33	1,215.07	1,458.35	(243.28)
Total	54,858.40	55,333.32	389,533.92	387,333.28	2,200.64
53500 LESS EEP STAFFING	(1,646.00)	(1,660.00)	(11,658.00)	(11,620.00)	(38.00)
Total	53,212.40	53,673.32	377,875.92	375,713.28	2,162.64
54500 LEGAL EXPENSES	0.00	166.67	0.00	1,166.69	(1,166.69)
Total	0.00	166.67	0.00	1,166.69	(1,166.69)
55200 LESS EEP CONSULT	0.00	(5.00)	0.00	(35.00)	35.00
Total	0.00	161.67	0.00	1,131.69	(1,131.69)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	30,492.00	30,916.65	(424.65)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	28,000.00	28,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	1,750.00	1,250.00

Unaudited

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56600 BON PERFORMANCE AUD	0.00	250.00	0.00	1,750.00	(1,750.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	58.35	(58.35)
56800 TELEPHONE	998.59	1,083.33	7,057.55	7,583.35	(525.80)
56900 EQUIP -S/W- LEASE	301.00	375.00	2,107.00	2,625.00	(518.00)
57000 POSTAGE	611.63	583.33	3,890.86	4,083.35	(192.49)
57100 SHIPPING/DELIVERY/	0.00	33.33	115.10	233.35	(118.25)
57200 DUPLICATING	182.55	416.67	1,854.08	2,916.65	(1,062.57)
57300 BANK CHARGES	40.91	16.67	150.58	116.65	33.93
57400 SUPPLIES	214.09	333.33	799.76	2,333.31	(1,533.55)
57500 EQUIP/SW/FURNITURE	0.00	208.33	95.00	1,458.31	(1,363.31)
57600 DEPRECIATION	684.00	41.67	684.00	291.65	392.35
57700 INFORMATION TECHNLO	200.00	416.67	1,454.95	2,916.69	(1,461.74)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	291.65	(291.65)
58000 MISCELLANEOUS	85.72	66.67	871.85	466.65	405.20
58100 INSUR/LEGAL DEFENSE F	0.00	446.75	5,361.00	3,127.25	2,233.75
58600 RESOURCE LIBRARY	0.00	16.67	0.00	116.69	(116.69)
59600 COMMITTEES & BOARDS	0.00	208.33	1,265.99	1,458.35	(192.36)
Total	11,674.49	13,213.42	87,199.72	92,493.90	(5,294.18)
59800 LESS EEP ADMIN	(350.00)	(397.42)	(2,579.00)	(2,781.94)	202.94
Total	11,324.49	12,816.00	84,620.72	89,711.96	(5,091.24)
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	30.04	166.67	2,638.09	1,166.65	1,471.44
61000 SPRING W/S - ADVOCATE	0.00	166.67	0.00	1,166.65	(1,166.65)
Total	30.04	333.34	2,638.09	2,333.30	304.79
62400 PROGRAM MATERIALS	0.55	333.33	1,495.04	2,333.31	(838.27)
Total	0.55	333.33	1,495.04	2,333.31	(838.27)
62900 LESS EEP PROG MATER	0.00	(10.00)	(45.00)	(70.00)	25.00
Total	0.55	323.33	1,450.04	2,263.31	(813.27)
EDUCATION					
63600 TREATMENT PROV W/S	0.00	125.00	326.16	875.00	(548.84)
63800 EMPLOYER WORKSHOPS	0.00	166.67	470.08	1,166.65	(696.57)
64900 NRSNG SCHOOLS-EDUC M	0.00	41.67	0.00	291.65	(291.65)
Total	0.00	333.34	796.24	2,333.30	(1,537.06)
68400 EDUC-MATERIALS/BROC	0.00	125.00	0.00	875.00	(875.00)
Total	0.00	125.00	0.00	875.00	(875.00)
69900 LESS EEP EDUC MATE	0.00	(13.75)	0.00	(96.25)	96.25
Total	0.00	111.25	0.00	778.75	(778.75)
Total	64,567.48	67,752.25	467,381.01	474,265.59	(6,884.58)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,646.00	1,660.00	11,658.00	11,620.00	38.00
74200 EEP CONSULT	0.00	5.00	0.00	35.00	(35.00)
74400 EEP ADMIN	350.00	397.42	2,579.00	2,781.94	(202.94)
74800 EEP PROGRAM MATERIAL	0.00	10.00	45.00	70.00	(25.00)

Unaudited

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
75000 EEP EDUCATION	<u>0.00</u>	<u>13.75</u>	<u>0.00</u>	<u>96.25</u>	<u>(96.25)</u>
Total	<u>1,996.00</u>	<u>2,086.17</u>	<u>14,282.00</u>	<u>14,603.19</u>	<u>(321.19)</u>
Total Expenses	<u>66,563.48</u>	<u>69,838.42</u>	<u>481,663.01</u>	<u>488,868.78</u>	<u>(7,205.77)</u>
Net Income or Loss	<u>\$ 11,719.18</u>	<u>\$ 2,324.09</u>	<u>\$ (31,907.35)</u>	<u>\$ 16,268.67</u>	<u>(48,176.02)</u>

TNF - TPAPN
BALANCE SHEET
FEBRUARY 28, 2010

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	147,185.97
11300	S/W SECURITIES-GOV'T FUND		<u>680.17</u>
	TOTAL CASH & CASH EQUIVALENTS		147,866.14
INVESTMENTS			
	TOTAL INVESTMENTS		<u>0.00</u>
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		53,812.00
13100	A/R -TNA		47.72
13200	A/R OTHERS		<u>16,978.31</u>
	TOTAL ACCOUNTS RECEIVABLE		70,838.03
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>218,704.17</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		92,130.80
15100	ACCUMULATED DEPRECIATION		<u>(90,762.85)</u>
	TOTAL PROPERTY AND EQUIPMENT		1,367.95
	TOTAL ASSETS	\$	<u><u>220,072.12</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$	11,472.48
20900	A/P-MONTH END		3,042.00
21200	A/P-TNF		3,000.00
21500	ACCRUED EXPENSES		37,201.00
21600	VOIDED CHECKS		<u>757.86</u>
	TOTAL CURRENT LIABILITIES		55,473.34
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30200	WIND-DOWN:AVAILABLE		151,764.44
	NET INCOME OF <LOSS> TO DATE		<u>(27,165.66)</u>
	TOTAL NET ASSETS		<u>164,598.78</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>220,072.12</u></u>

UNAUDITED

TNF - TPAPN
Income Statement
For the Eight Months Ending February 28, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 53,812.00	\$ 56,770.83	\$ 397,933.00	\$ 454,166.64	(56,233.64)
40600 INTEREST	0.00	166.67	0.00	1,333.32	(1,333.32)
40700 DONATIONS	0.00	25.00	78.00	200.00	(122.00)
40900 VERIFICATIONS	0.00	12.50	0.00	100.00	(100.00)
41000 SPONSORS	0.00	291.67	882.66	2,333.36	(1,450.70)
41100 FIRST LAB, INC- SPONSOR	0.00	166.67	0.00	1,333.32	(1,333.32)
41200 PARTIC FEE:RN-BD ORDE	5,000.00	2,666.67	32,950.00	21,333.36	11,616.64
41300 PARTIC/LAB FEE:RN/LVN	7,980.00	8,250.00	63,970.00	66,000.00	(2,030.00)
41400 PARTIC FEE:RN-MI	575.00	500.00	3,784.00	4,000.00	(216.00)
41500 PARTIC FEE:LVN-BD ORD	2,950.00	1,250.00	10,600.00	10,000.00	600.00
41700 PARTIC FEE:LVN-MI	100.00	100.00	450.00	800.00	(350.00)
42500 EMPLOYER W/S-INCOME	0.00	333.33	250.00	2,666.64	(2,416.64)
42600 ADVOCATE W/S REG.	470.00	0.00	470.00	0.00	470.00
42700 SPONSORS-TRMT W/S	0.00	133.33	0.00	1,066.68	(1,066.68)
42900 EXHIBITS	0.00	166.67	75.00	1,333.32	(1,258.32)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	33.32	(33.32)
43500 EMPLOYER INSERVICE	0.00	250.00	0.00	2,000.00	(2,000.00)
Total	70,887.00	71,087.51	511,442.66	568,699.96	(57,257.30)
45000 EXTEND EVAL-LAB FEES	560.00	450.00	3,760.00	3,600.00	160.00
45100 EXTEND EVAL PARTIC FE	250.00	625.00	6,250.00	5,000.00	1,250.00
Total	810.00	1,075.00	10,010.00	8,600.00	1,410.00
Total Income	71,697.00	72,162.51	521,452.66	577,299.96	(55,847.30)
Expenses					
STAFFING					
50500 COMPENSATION	38,891.59	43,833.33	340,507.86	350,666.64	(10,158.78)
50800 HLTH/LIFE INSURANCE	3,269.00	4,500.00	27,016.00	36,000.00	(8,984.00)
50900 W C INSURANCE	0.00	0.00	1,812.00	0.00	1,812.00
51000 DENTAL EXP	0.00	250.00	2,092.96	2,000.00	92.96
51500 PAYROLL TAXES	3,993.88	3,583.33	28,810.51	28,666.64	143.87
51700 401K	1,962.45	2,625.00	18,168.48	21,000.00	(2,831.52)
51900 TEMPS/AGENCIES/OTHER	2,721.76	125.00	19,524.72	1,000.00	18,524.72
52000 PROFESSIONAL DEVELOP	0.00	208.33	1,225.00	1,666.64	(441.64)
52500 STAFF TRAV/EXP	0.00	208.33	1,215.07	1,666.68	(451.61)
Total	50,838.68	55,333.32	440,372.60	442,666.60	(2,294.00)
53500 LESS EEP STAFFING	(1,525.00)	(1,660.00)	(13,183.00)	(13,280.00)	97.00
Total	49,313.68	53,673.32	427,189.60	429,386.60	(2,197.00)
54500 LEGAL EXPENSES	0.00	166.67	0.00	1,333.36	(1,333.36)
Total	0.00	166.67	0.00	1,333.36	(1,333.36)
55200 LESS EEP CONSULT	0.00	(5.00)	0.00	(40.00)	40.00
Total	0.00	161.67	0.00	1,293.36	(1,293.36)
ADMINISTRATIVE					
56000 OFFICE SPACE	8,712.00	4,416.67	39,204.00	35,333.32	3,870.68
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	32,000.00	32,000.00	0.00

Unaudited

TNF - TPAPN
Income Statement
For the Eight Months Ending February 28, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	2,000.00	1,000.00
56600 BON PERFORMANCE AUD	0.00	250.00	0.00	2,000.00	(2,000.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	66.68	(66.68)
56800 TELEPHONE	1,015.19	1,083.33	8,072.74	8,666.68	(593.94)
56900 EQUIP -S/W- LEASE	301.00	375.00	2,408.00	3,000.00	(592.00)
57000 POSTAGE	784.80	583.33	4,675.66	4,666.68	8.98
57100 SHIPPING/DELIVERY/	0.00	33.33	115.10	266.68	(151.58)
57200 DUPLICATING	327.41	416.67	2,181.49	3,333.32	(1,151.83)
57300 BANK CHARGES	20.13	16.67	170.71	133.32	37.39
57400 SUPPLIES	146.82	333.33	946.58	2,666.64	(1,720.06)
57500 EQUIP/SW/FURNITURE	205.00	208.33	300.00	1,666.64	(1,366.64)
57600 DEPRECIATION	0.00	41.67	684.00	333.32	350.68
57700 INFORMATION TECHNLO	200.00	416.67	1,654.95	3,333.36	(1,678.41)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	333.32	(333.32)
58000 MISCELLANEOUS	127.28	66.67	999.13	533.32	465.81
58100 INSUR/LEGAL DEFENSE F	0.00	446.75	5,361.00	3,574.00	1,787.00
58600 RESOURCE LIBRARY	0.00	16.67	0.00	133.36	(133.36)
59600 COMMITTEES & BOARDS	0.00	208.33	1,265.99	1,666.68	(400.69)
Total	15,839.63	13,213.42	103,039.35	105,707.32	(2,667.97)
59800 LESS EEP ADMIN	(345.00)	(397.42)	(2,924.00)	(3,179.36)	255.36
Total	15,494.63	12,816.00	100,115.35	102,527.96	(2,412.61)
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	100.00	166.67	2,738.09	1,333.32	1,404.77
61000 SPRING W/S - ADVOCATE	177.00	166.67	177.00	1,333.32	(1,156.32)
Total	277.00	333.34	2,915.09	2,666.64	248.45
62400 PROGRAM MATERIALS	0.00	333.33	1,495.04	2,666.64	(1,171.60)
Total	0.00	333.33	1,495.04	2,666.64	(1,171.60)
62900 LESS EEP PROG MATER	0.00	(10.00)	(45.00)	(80.00)	35.00
Total	0.00	323.33	1,450.04	2,586.64	(1,136.60)
EDUCATION					
63600 TREATMENT PROV W/S	0.00	125.00	326.16	1,000.00	(673.84)
63800 EMPLOYER WORKSHOPS	0.00	166.67	470.08	1,333.32	(863.24)
64900 NRSNG SCHOOLS-EDUC M	0.00	41.67	0.00	333.32	(333.32)
Total	0.00	333.34	796.24	2,666.64	(1,870.40)
68400 EDUC-MATERIALS/BROC	0.00	125.00	0.00	1,000.00	(1,000.00)
Total	0.00	125.00	0.00	1,000.00	(1,000.00)
69900 LESS EEP EDUC MATE	0.00	(13.75)	0.00	(110.00)	110.00
Total	0.00	111.25	0.00	890.00	(890.00)
Total	65,085.31	67,752.25	532,466.32	542,017.84	(9,551.52)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,525.00	1,660.00	13,183.00	13,280.00	(97.00)
74200 EEP CONSULT	0.00	5.00	0.00	40.00	(40.00)
74400 EEP ADMIN	345.00	397.42	2,924.00	3,179.36	(255.36)

Unaudited

TNF - TPAPN
Income Statement
For the Eight Months Ending February 28, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
74800 EEP PROGRAM MATERIAL	0.00	10.00	45.00	80.00	(35.00)
75000 EEP EDUCATION	0.00	13.75	0.00	110.00	(110.00)
Total	1,870.00	2,086.17	16,152.00	16,689.36	(537.36)
Total Expenses	66,955.31	69,838.42	548,618.32	558,707.20	(10,088.88)
Net Income or Loss	\$ 4,741.69	\$ 2,324.09	\$ (27,165.66)	\$ 18,592.76	(45,758.42)

TPAPN ADVISORY COMMITTEE MINUTES 12/04/2009 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>Members Present: Denise Benbow, BON Anita Bertrand, TANA Patricia Brown, Federal Patrick Charlton, Advocate Comm. (via phone) Thelma Davis, LVNAT (Comm. Chair) Julie DeNofa, Treatment Provider Rich Dudley, Employer Rep. Clair B. Jordan, Exec. Dir. TNA/TNF Kathie Rickman, Recovering Nurse Henrietta Vann, LVNAT Sharon Wilkerson, TOBGNE (via ph.)</p> <p>Absent: Cayla DeMoss, TAVNE Jane Harmon, Mental Health Julie Matthews, TNSA Corrine Pollard, LTC Anna Pearl Rains, TNF Susan Sportsman, TNA/TNF VACANT, TONE VACANT, TOADN</p> <p>Staff Present: Michael Van Doren (MVD), PD Leah Lambracht, POC</p> <p>Invited Guest(s): Penny Burt, RN, JD</p> <p>I. Call to Order: 10:15 am A. Quorum</p>	<p>A. Quorum met</p>	

TPAPN ADVISORY COMMITTEE MINUTES 12/04/2009 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>B. Introductions</p> <p>C. Review of agenda</p> <p>D. Review/Approval of 9/4/09 minutes</p>	<p>B. Everyone gave an update and welcomed new members from BON and TANA</p> <p>C. Agenda reviewed and accepted</p> <p>D. ►Denise mentioned change needed for Robbin's name. ►Kathie asked for clarification RE: Change in reporting self-referrals to the BON. Kathie suggests looking at the number of self-referrals who complete vs. those who do not. She also would like to reword the policy to state: self-referrals who are dismissed from the program will be reported to the BON.</p>	<p>D. Motion made to change wording by Julie, seconded by Pat B., all approved.</p>
<p>II. Old Business</p> <p>A. Updates on committee vacancies</p> <p>B. FY 2010 budget</p>	<p>II. Old Bus.</p> <p>A. Still lacking representation from TONE and TOADN. Mike has not contacted TOADN, Phyllis Tipton said she would contact them, but we have not heard anything about it. Mike contacted TONE, Nancy Rout (TPAPN Advocate) is the president and she said they will find someone to take the committee seat. Need to replace LTC rep as Corrine Pollard has not made it to any meetings.</p> <p>B. Corrections were made due to calculation errors as well as a need to increase equipment line item to purchase another desktop scanner. A decrease was made to the liability insurance line item. We now have a total increase in net asserts budgeted for \$27,889. Kathie asked about possible increases to participant fees. Mike mentioned there are no plans at this time</p>	

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<p>III. New Business</p> <p>A. Status Rpt: 2010 Strategic Plan</p>	<p>to increase the fees, but the drug testing fees may increase in the future. Kathie questioned the number of drug tests done monthly on participants. She had one who tested three times in one month. Our policy states 2-3 times per month with added screens for suspicions. Mike mentioned the CA standards listing a minimum of 104 tests done the 1st year across the board.</p> <p>New Bus.</p> <p>A. Mike reviewed the Strategic Plan. Goal #1 The BON has helped maintain our fiscal health, although TPAPN is still unable to keep up with salary, especially for nurses, along with other expenses. We have a new temp-to-hire (3rd attempt). The strain on all employees has been increased with one less staff since late spring. Case Managers are doing more work as are CMAs. And when CMAs are out, it adds more work for the Program Operations Coordinator, Leah, as she pitches in. We started utilizing the meeting message for Wednesdays to help manage the work flow. We have a new Case Manager, Ginger Coburn, LCDC. She will be taking the place of Maura DeWandler who will be leaving next Friday to pursue increased graduate school demands. Ginger will do the work of a Case Manager, but without any sole psychiatric disorders. #2 Mike reviewed the meeting that took place with the Case Managers and the counselor to help with Case Manager, participant interactions. Being able to</p>	

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	<p>decrease caseloads would be the most significant help to address the issue. With Leanne Malone's, Clinical Supervisor, and Debbie Dysart's, Intake Coordinator, help, TPAPN has set upper limits for caseloads and is able to determine who is eligible to take more cases. The TPAPN website still needs to be addressed in order to provide more assistance. Other ways to promote positive interactions are being considered. #3 In spite of having less money available, TPAPN has doubled its advocate training workshop offerings including two "regional trainings". The idea is to encourage recruitment/retention of volunteers by providing a couple of regional workshops as advocates need to attend regularly in order to maintain their advocate status. The Right Step (TRS) & Julie have helped coordinate a workshop in Euless that will be held next week. TRS is sponsoring the event. Marsha Robinson, local tx provider rep., has helped us some with the promoting the workshop. Lisa Hinson at TRS has approved other treatment providers to attend and place their materials on a table. On 2/25/10 we will hold a workshop in Houston at Memorial Hermann's Prevention & Recovery Center, hosted by PaRC. Mike reviewed his meeting with the Bridges, a co. providing online aftercare/continuing care support. He has recently been informed that they are revamping their business plan so everything is on hold with them. All efforts (above) also help to increase positive relations with treatment providers. #4 TPAPN is still working on a proposal to increase program length to minim.</p>	

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<p>B. Program Report</p>	<p>of 3 years. Draft plan provided. BON will need to approve w/possible "start" as of 9/1/10. A critical issue with increasing program length is that it would increase total caseload, requiring more personnel and thus more money.</p> <p>B. MVD reviewed 4th Qtr BON Report. We had good numbers for completions. Referral, Participation and RTW numbers have suffered set-back due to issues with software. We should catch up in the coming quarter. The BON BOD at its last mtg. had questions regarding possible increases in referrals based on the total nursing population increasing but that is not occurring. The BON BOD would like to receive graphics that are more easily to discern RE: Outcomes and trends. Mike & Thelma started working on a yearly report, such might help, but we haven't had time to pursue it further. Kathie thinks it would be helpful to have the quarterly available online. Pat C. asked about any possible changes since the change to compact licensure. TPAPN does not allow nurses to work out of state but that's very different than the BON's authority. Our current participation agreement (PA) does not say that we do not allow compact licensure. We are currently working with the BON to revise the PA to state: Nurses who are 3rd party referrals authorize the BON to change their compact licensure status to single state. When nurses complete the BON would be notified to change them back to multi-state. A separate statement in the revised PA applies to self-referrals in this matter.</p> <p>i. Previously discussed</p>	

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iv. NCSBN	<p>Committee's work (Kathy Thomas is the NCSBN's BOD's liaison to the committee – that has been very helpful as she has been to hear the discussions and issues from other state rep's of BONs and alternative programs. The committee has thus far written a veritable tome of a handbook that will completely update the NCSBN's earlier edition (2001) of the Chemical Dependency Handbook for Boards of Nursing and Nurse Managers and ground the recommendations and rationale in research. Recommended guidelines have also been drafted and will be the core for discussion at the April 27/28 NCSBN forum with invited rep's from state BONs and Alt. Programs.</p>	
v. Status of 3 year program	v. Previously discussed	
vi. Education plan for 2010	<p>vi. Previously discussed. Additionally, TPAPN forecasts having 1 annual advocate workshop in Austin then more in other regions, esp. "border" areas: South, East and West. We need a workshop in San Antonio. Julie mentioned that TRS has an IOP office that might be available. Their Wimberley rep. may be able to help out. Thelma said she'd see what LVNAT could do. We had hoped to do a workshop w/NOEP, but it hasn't materialized as it's less of a priority for them. Kathie said MDA could help given the research she's done on their tobacco cessation program.</p> <p>vii. Previously discussed- next workshop dates on</p>	

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<p>vii. Advocate WS 11/13/09</p> <p>C. TNA/TNF Update</p> <p>IV. Announcements</p> <p>A. Next Advisory meeting dates</p> <p>V. Adjournment</p> <p>VII. Respectfully Submitted: Leah Lambracht</p> <p>VIII. Reviewed by:</p>	<p>flyer – circulated to members.</p> <p>C. Clair gave an update on nurses in the state of Texas: Healthcare reform reviewed and its possible major effect on nursing. The major overhaul criteria are to reduce cost and address people without primary care MDs as well as the quality of care. Our poorest statistics are with the treatment of chronic illness. It has been seen that nurses are the best at treating chronic illness. They are working with AARP to work with nursing schools and hospitals to create nsg. positions to treat chronic illness. Less than 10% of MDs are going into private practice. NPs are a possible answer to this need. Nurses have also been found to do a better job at prevention. Prevention is the #1 thing people agree on wanting. The role of nurses is changing. Another piece will be changing all of the laws. The passed staffing bill has had good response though unions are against it.</p> <p>A. Next meeting planned for 3/5 (Strategic Planning 9-4p), 6/4, 9/3, and 12/3 (10-3p)</p> <p>V. 1:51pm</p>	